

Trust Board of Directors Meeting
Wednesday 25th July 2018 at 17:00 – 19:30
at Nexus HQ, 1st Floor, Unit A06, Magna 34 Business Park,
Temple Road, Rotherham, S60 1FG

OUTSTANDING ACTIONS

Agenda Ref:	Actions	By & Target Date
6.8 25/04/18	Free School Project Plan - It was requested that at the next meeting that financial figures regarding the impact of the Free School Project on Nexus are presented – this will be included in the challenge meeting where the Medium Term Financial Plan will be presented	CFO 15/08/18
7.2.3 31/01/18	Reports from Committee Chairs: - Headteachers, LGB Chairs Committee - Should key messages from the Trust Board meetings be taken back to the forum? Chair to highlight key messages to take to the Forum 21/03/18 – Next forum meeting on 16 th May 18 25/07/18 – will be added to review & evaluation taking place over summer	AC 26/09/18
4.3 06/03/18 Action 4	Leading Edge Review – AC to undertake an evaluation & reflect on impact of Headteachers & Chairs Forum. Do they add value? 25/07/18 – will be added to review & evaluation taking place over summer	AC 26/09/18
7.1 21/03/18	Trust Board of Directors to report on - DM invited Directors to visit Craggs. Please contact DM to visit. Craggs School newsletters to be forwarded to the Clerk who will circulate to Directors. 25/07/18 – Action for September for all schools – requested by Directors. 01/08/2018 – Email sent to all school HTs & BM to establish best way forward for each school. Abbey School: All information goes onto Twitter account they do not produce a newsletter	Clerk 26/09/18
4 26/06/18 Action 1	Nexus MAT Governance Arrangements - AC to consolidate information from Wheel exercise to highlight areas to be addressed in future. 25/07/18 – Consolidated wheel being developed, Values & Commitment are the strongest other areas all very similar in the middle range, bottom is communication. JC developing a brief paper on communication. This area will be added to review & evaluation taking place over summer	AC/JC 26/09/18
4 26/06/18 Action 2	Nexus MAT Governance Arrangements – Task group to meet & discuss. 25/07/18 – will be added to review & evaluation taking place over summer	AC 26/09/18
4.3 06/03/18 Action 2	Leading Edge Review –Chair to develop an action plan from the recommendations & circulate to Directors for view & comments 25/04/18 –Plan shared on Governorhub by Chair. Actions 1-3 to be amalgamated. Red issues on plan discussed, Action 6 to be discussed at Standards committee. Actions in progress. AC to update & recirculate. 23/05/18 – no further update received – JC doing training with NGA & will	AC/JC 26/09/18

	need to work on an action plan. JC offered to take on this work as part of his NGA training	
4.3 06/03/18 Action 5	Leading Edge Review – JC to undertake work on the draft Communication Plan & meets with stakeholders & brings back work undertaken to the next meeting. 25/04/18 JC - Work in hand & ongoing. 23/05/18 – timescale set was very tight so target extended to September. Is a communication plan the kind of work that a Director should be undertaking? Need separation of duties between role of Director & Management	JC 26/09/18
6.1 21/03/18 Action 3	2016/17 Trust Budget Monitoring Report – Training for Directors on the new reports formats will be arranged as soon as the new system is in place. 23/05/18 – Staff getting to know new system, will look at reporting over summer. Training for Directors to be arranged in September	CFO/DCFO 26/09/18
6.2 21/03/18 Action 1	Crags Due Diligence - Financial Lease? Is this allowed? It was noted that this is a typing error that will be amended. It is not a financial lease; it is an Operational Lease. CFO to amend.	CFO 26/09/18
6.2 21/03/18 Action 3	Crags Due Diligence - Page 10 Why N/A? Will change to none rather than N/A	CEO 26/09/18
6.6 21/03/18	2017/18 Strategic Business Plan - It was felt that action from the Gender Pay Gap report should also be included	CEO 26/09/18
4.2 25/07/18 Action 1	Nurturing Talent and Added Value of Trust - CEO to arrange a presentation in Autumn Term from Steve Barton.	CEO 26/09/18
4.2 25/07/18 Action 2	Nurturing Talent and Added Value of Trust – DM to look to see if an area could be added into the dashboard around school's engagement in opportunities beyond the curriculum	DM 26/09/18
7.4 25/07/18	Nexus MAT Collaborative School Improvement Framework - Directors asked for wording "Delivery Plan" to be removed and changed to Framework	DM 26/09/18
9 25/07/18 Action 1	Nexus MAT Board Position Paper - Directors are asked if they have further thoughts on the above to email the Chair	All Directors 26/09/18
9 25/07/18 Action 2	Nexus MAT Board Position Paper - Many MATs have already undertaken the growth that Nexus is about to undertake. Can any Directors attend other larger MAT Boards to look at different practices?	All Directors 26/09/18
9 25/07/18 Action 3	Nexus MAT Board Position Paper - If the Trust identifies an area of development the NGA development programme gives opportunities to receive input from other MATS & will provide CPD development.	Task Group 26/09/18
11.1 11.2 25/07/18	Changes to membership & roles & responsibilities Nexus documentation and websites to be updated accordingly	CEO / Clerk 26/09/18
11.4.2 25/07/18	At Kelford Parent & Carers Day, parents had requested to meet parents from other Nexus schools? What funding does the trust have available for good will projects? Executive to address the issue & consider	CEO 26/09/18
13.1 25/04/18	To consider any area new risks identified during the meeting that need referring to the Audit & Finance Committee - CFO to add the risk of ring-fenced reserves to the register	CFO 26/09/18

COMPLETED ACTIONS

Agenda Ref:	Actions	By & Target Date
4.4 06/03/18 Action 1	DfE Assurance Enquiry (Crags) - Task & Finish (T&F) group to set a process for the Change of Management process & journey for due diligence and merger. It was agreed that the group would be completed by: AC, SB & SS and that DM & the CEO would also link in remotely 25/04/18 – Work ongoing date to be arranged. Trust need to refine & develop skills & judgements to ensure capacity within the central team. AC to develop a paper & circulate with regard to the journey ahead 23/05/18 – Work ongoing another meeting in June. What are the stages of growth, & due diligence? 10 steps to growth. Do we have a growth plan? Yes, our strategic plan CEOs objectives feed into this. 25/07/18 – Process map developed, to be discussed at item 6 on the agenda	Completed
7.2.1 31/01/18	Reports from Committee Chairs: - Audit & Finance Committee CH requested to be included as part of the Audit of Personal Devices in Schools as she had experience of this in her safeguarding role. CFO to arrange 23/05/18 – Personal Device policy in place within the Employees code of conduct. Weekly & monthly checks undertaken to ensure so rogue devices are accessing the server. ESafety policy also cover the issues. CH knows of issue of staff recording or using personal devices. Policy in place any such example would be classed as gross misconduct. Visitor signage saying no phones or recording devices, code of conduct & ESafety also covers out of school, personal use, social media sites Facebook etc. CEO/CFO to inform CH of next ICT Meet so CH can attend. 25/07/18 – Completed. All schools moving towards electronic sign in	Completed
6.2 21/03/18 Action 2	Crags Due Diligence - Directors had further questions with regard to the legalities & procedures to do with PFI. These questions will be answered at next stage in September. If any Director have any specific questions they are requested to send them direct to the CFO. 25/07/18 – The questions raised along with responses had been circulated prior to the meeting and will be discussed at item 5 on the agenda	Completed
6.2 21/03/18 Action 4	DM is to meet with Daniel Banton, Howes Percival Solicitor on 14 th June. SS & CFO to meet to prepare questions from today's discussions. 25/07/18 – The questions raised along with responses had been circulated prior to the meeting and will be discussed at item 5 on the agenda	Completed
4.1.3 29/11/17	Charges & Remissions Policy. Music Tuition SS to define lines of enquiry & consider issues to discuss with Headteachers and LGBs. – 20/12/17 – ongoing defer to new year. 06/03/18 – SS has spoken to Jill Walker but wanting to meet, this will take place later in March. 23/05/18 – what do we do to nurture individual talent. JW currently deployed to cover long-term at Pennine View. CEO/DM to put on ELT agenda for Heads to obtain info. 25/07/18 – A detailed discussion took place with regard to the above action. Notes from discussion recorded at item 4.2 Matters arising on this agenda	Completed



Trust Board of Directors Meeting
Wednesday 25th July 2018 at 17:00 – 19:30
at Nexus HQ, 1st Floor, Unit A06, Magna 34 Business Park,
Temple Road, Rotherham, S60 1FG

Attendees:

Andrew Child	Director / Member & Chair of Trust Board of Directors	AC
John Coleman	Director / Member & Vice Chair of Trust Board of Directors	JC
Warren Carratt	Director / CEO Nexus MAT	CEO
Steve Booth	Director	SB
Catherine Hall	Director	CH
Sue Shelley	Director	SS
Peter Castleton	Director arrived at 5.40pm	PC
Rachael Potts	Director	RP
Alan Meloy	Director	AM

Also Present:

Clare Southwell	Clerk	CS
David McNaught	Advisor to Trust	DM
Tracey Brooke	CFO Nexus MAT	CFO

Apologies:

1. WELCOME & APOLOGIES FOR ABSENCE	
1.1 To receive apologies for absence All present. Message from PC re delayed journey	
1.2 To accept apologies for absence There were no apologies to be accepted It had been reported that AM had tendered his resignation from his position as a Director from 31 st August 2018. As AM is unable to attend the August meeting that resignation was agreed from today's date 27 th July 2018. Mr Meloy was thanked by all for his commitment and wide range of expertise in helping the Trust develop its policies & procedures. AM raised two issues that he felt were important for the Trust to continue to address, develop & embed: Risk & Issues; and Financial Reserves. Directors agreed and wished him well for the future	
2. ITEMS OF URGENT BUSINESS	
2.1 Chair to determine any items of urgent business to be considered There were no items of urgent business	
3. DECLARATION OF INTERESTS	
3.1 Individual Directors to declare any personal, business or other governance interests on any item on the agenda DM reiterated his standing declaration re the conversion of Craggs Community School. There were no other declarations of personal, business or other governance interest Directors reviewed and updated their entries in the Trust Registers of Interests	
4. TRUST BOARD OF DIRECTOR MINUTES	
4.1 To approve the minutes of the following board meeting: 4.1.1 Trust Board Challenge meeting held on 23 rd May 2018 The minutes were approved & signed	
4.1.2 Notes from Trust Board meeting held on 26 th June 2018 The notes from the meeting were reviewed	
4.2 Matters arising from the Minutes Action 4.1.3 - 29/11/2017 Nurturing Talent and Added Value of Trust - SS no further update at present. JC had conversation with Steve Barton at Kelford about music & creative arts & presentation to Board to be arranged. SS – Question – what are we doing to nurture individual talent? This is a curriculum matter for the schools. We need to be the advocate to nurture and encourage any talent in any area & do the children received individual tutoring to encourage that talent? Schools if they see a talent will look for opportunities for those pupil and share with families – Look at developing a Nexus register to share intervention & information to ensure school engagement in opportunities beyond education. – within the dashboard, accreditations, arts, sporting awards Agreed to request a presentation in Autumn Term from Steve Barton.	CEO Action 1

<p>Agreed to look to see if an area could be added into the dashboard around school's engagement in opportunities beyond the curriculum</p> <p>AM Left the meeting</p>	<p>DM Action 2</p>
<p>5. CRAGS PRIMARY SCHOOL DUE DILIGENCE REPORT 6. PROCESS MAP FOR SCHOOLS JOINING NEXUS MAT</p>	
<p>The next 2 items on the agenda were discussed as one issue.</p> <p>DM left the meeting</p> <p>The process has been developed whilst the Craggs due diligence process has been in progress. The map will give a clear, open & transparent process for future conversions and the due diligence process. It was acknowledged that all process will vary but the map will ensure that all steps are covered and so will be used for all conversions in future.</p> <p>Craggs currently at stage 5, if the timeline had been in place the work to address the PFI building would have been started earlier in the due diligence process and this has been noted for any future PFI processes.</p> <p>The CFO circulated a Q&A table showing the questions raised by Directors and the responses received from the LA via Howes Percival Solicitors. This is the first PFI conversion for Nexus and Daniel Banton from Howes Percival has dealt with so it was felt that an independent evaluation was also required to validate the information received so the Trust have commissioned additional work from Wrigley's Solicitors who have expertise in this area. A meeting has been arranged on 7th August 2018 with Wrigley's. This has been at a cost to the Trust but it is felt that it is very important that the Directors are confident in their ability to make the decision and have a full understanding of the responsibilities & liabilities.</p> <p>Are you confident that Wrigley's can give the information by 7thAug? Yes, and also confident they have the knowledge & experts in the field. There is a £3,000 charge but Nexus need to understand the PFI process & it is important to understand all the risks involved.</p> <p>Re PFI financial payments, the ESFA give the money to the LA who give it to the school to make the "Affordability Payment". Any maintenance or building work in the school has to be carried out by authorised contractors and money for this is included within the GAG funding for the school but there is a guarantee that the full costs to be paid are received. Craggs have a PFI factor built into their budget to pay for higher costs of maintenance.</p> <p>It was agreed that when the Craggs due diligence & conversion is complete that there will be a review of the process to plot the journey so the Process Map can be updated and amended for any future PFI processes</p> <p>The DfE conversion date is still 1st October 2018, but it is not clear as to whether the legal work will be completed. A discussion took place about alternative conversion dates and scenarios for the school. It was felt that the DfE need to be informed by early September if there is going to be a delay.</p>	

Directors agreed that if they are satisfied with the information received from Wrigley’s on 7th August that they might be able to pass the resolution of Craggs conversion at the at meeting but as a contingency plan, if all questions are not answered by Wrigley’s on 7th August and further information is required then an additional meeting of the Trust Board will take place on **Tuesday 4th September 9.30am**. The updated Q&A table will be circulated to all Directors as part of the papers for the meeting on 15th August 2018 so Directors who are unable to attend can forward comments and responses.

Craggs has undertaken staffing changes – are these levels sustainable?
The school will receive more money via the national funding formula in 2021 and will also receive an increase in 2020. The restructure allowed some staff to move on and the newly appointed middle leaders have been given time to develop. Richard Webster from Nexus will be part of the SLT for 3 days a week from September and the school will continue to be supported by DM.

Peter Castleton arrived

As the due diligence has taken place over such a long period, due we need to re address the areas already covered?
Updates will be included in the final report

DM returned to the meeting

6. PROCESS MAP FOR SCHOOLS JOINING NEXUS MAT

This item was dealt with in conjunction with item 5

7. CHIEF EXECUTIVE REPORTS

7.1 2017/18 Trust Budget Monitoring Report

Reports are to the end of Period 10 reporting and expenditure is expected to be at 83.33%. Only one school is slightly over at 84.17% their planned forecast and all schools are reporting surplus outcomes. The central Trust expenditure is at 77%.

On the Central Trust report the confirmed a carry forward was £142,332 and there is a predicted outturn of £80,548.

This means that the Trust expenditure is above the annual budget is this intentional?
Yes, the position of School Improvement for mainstream has been put in place prior to the conversion, this shows the DfE the capacity and support that will be provided. It would not be a sustainable continuum but was planned. The Free School grants will also allow some salaries to be offset.

The combined outturn is over £200,000 are there any plans for this money?
The schools keep their own surpluses. Some schools have planned savings to invest into planned priorities. Abbey have some funds held centrally for the road & new classroom builds. Pennine View have front loaded on resources for school improvement.

Kelford why drop in predicted outcome?

They have provided explanations with their monthly report. The payment processes for the month were not fully carried out in period due to staff absence due to a bereavement.

<p>Where are the reserves of £400,000 being held? They are currently in bank account; the CFO is starting to look at possible areas of investment but does not feel that the Trust is ready to undertake any investments at present.</p> <p>When does the Extended Services Grant need to be spent by? The Extended Services funding is still accessible until 31st March 2018. Summer schools are planned which will show in the future report.</p> <p>The report was received and approved</p>	
<p>7.2 2018/2019 Trust Budget Setting The budget setting and consolidated predicted outturn had been circulated. There have been variations to the original budgets. The report shows the total income & expenditure budget for 2018-2019.</p> <p>Paper went out prior to budget setting and have been reviewed by a task group of Directors from the Audit & Finance committee. 2018/2019 will be a tight budget, schools need to continue to improve their income levels. All school are ensuring that the correct funding package is in place before pupils start school. The report also gives details of grant & additional funding. All budget lines have been challenged by the task group.</p> <p>SS & SB attended school budget setting meetings, schools had to provide evidence to support their decisions. The process highlighted savings and where saving could be made.</p> <p>The tables also show totally cash liquidity & reserves and current liabilities. The CFO confirmed that she had done an initial calculation on the current ratio (assuming Trust ceased trading on 31st August 2018). The current ratio being 2.7:1 which shows that the Trust does have high liquidity. The new HSCC system will not work out redundancy predictions so this has been carried out manually.</p> <p>Why is the Extended Services balance shown as zero? The Extended Services & Summer school funding is all held in the bank account.</p> <p>The budget setting for 2018/2019 was approved Budget set now in July & sent to ESFA. It was acknowledged that there will be changes due to any changes in pupil numbers & the recent national pay award to teachers.</p>	
<p>7.3 2017/18 Strategic Business Plan The Business plan had been circulated and the CEO had also forwarded a letter to Directors outlining the key successes in the past year. It was noted at item 7 that the work carried out related to the central trust not the schools</p> <p>The Dashboard has been presented to the Standards Committee and will be presented to Directors at the August Trust Board meeting.</p> <p>All felt very impressed and proud of what has been achieved during the year</p>	

7.4 Nexus MAT Collaborative School Improvement Framework

This document started as the Trust School Improvement Plan but now developed into the Collaborative School Improvement Framework (CSIF)

It was felt that a central SIP for the Trust was not required but that a framework that the schools work to should be held. The previous document had only been an amalgamation of the school SIPs. The new document ensures that all is captured

Started with a Big 5 which were also KPIs, but now a Big 3 that have been developed from Every Child Matters outcomes. The CSIF is applicable to all schools and the delivery plan and information will be updated from the dashboard and will be reported to the Standards Committee.

The Trust has undertaken self-assessment against the characteristics of a developing MAT set by Sir David Carter. A recent has not been undertaken, this was discussed by the Standards Committee and has not been carried out due to the changes in the National Schools Commissioner and the changing schools landscape, it was felt that area needed a further conversation. The Trust is now embedding and the self-assessment includes things that we now may not necessarily want to achieve? We need to articulate what we want to be a leading MAT.

Is this the right document?

It will be used as a platform & will continue to be reviewed by the Standards Committee over the Autumn Term

The language within the document interchanges between "framework" & "delivery plan" As a Trust we are led by the schools, if we give a direct delivery plan that stops school individuality. It was agreed that it should be a framework and Directors asked for wording "Delivery Plan" to be removed

DM

Does this document all the Trust have opportunities for development? i.e. the Trust might be able to sponsor a piece of work, a PHD research? Where would that sit? Do we capture that?

Where is Nexus now & where do we want to be? Need to ensure the steps between are in place. There have been conversations with the schools to ask if they feel if it would be beneficial to have a central CPD budget that schools can bid for? Schools did not feel that this would be beneficial at present, all schools have their own CPD plans. As a Trust we will be offering, facilitating & enabling learning across mainstream & special. A teacher from Kelford will be undertaking a placement at Craggs, this shows that the Trust have a unique provision in being able to offer this. The Trust in future might be able to offer an additional dimension to CPD for the schools. There may be key issues where the Trust commission enhanced opportunities for development across the schools. Directors felt that the document will help all to have opportunities and develop.

Is it the remit of the standards to look Trust wide?

Yes, Standards need a Trust wide view that fits with learning together. There are few PHDs to do with Special Education. There are research schools why not a Research MAT? Research currently ongoing at university on SEND & the use of ICT, the Trust has been invited to take part in this work.

<p>The CSIF was approved. The document will be a working document for the Standards Committee and the Committee will report back to Board on an annual basis</p>	
8. POLICIES	
<p>Reserves Policy Update A proposed amendment to paragraph 4.4 of the Reserves Policy, which removes the requirement for the Trust Board to ring-fence transferred funds from a school. A detailed discussion took place with regard to reserves, reserve levels, where the money is held and whether the reserves are free, restricted or unrestricted or ring-fenced funds</p> <p>The changes to the policy were formally agreed to ensure that the correct process is in place for all future schools, but the current policy that was in place when the school joined the academy would be adhered to until the agreement made on conversion is fulfilled and an open & transparent solution to the repayment is agreed and finalised.</p>	
9. NEXUS MAT BOARD POSITION PAPER	
<p>The Position Paper is a document created by the Chair showing the journey of the Trust based on conversations with Directors. The paper addresses issues to be faced in the future, growth, converting and free schools. The Trust need to ensure they are ready & need to reflect & refine on how they operate.</p> <p>Directors need to have a high level view, strategic accountability and financial awareness. Directors need breadth over the company as they are running a business that is growing rapidly. Directors need to challenge & know that the Executive Management will mitigate the risks. What are the checks in place that ensure that the Directors can trust the information they receive?</p> <p>AC, PC & SS as the agreed task group are taking these points and questions to continue to develop work in this area</p> <p>AC has circulated a broad skills audit to Directors so that an analysis and development plan can be developed and circulated SS is looking training from the Institute of Directors PC is looking back over what we have done and what has been discussed by reviewing previous minutes</p> <p>Directors are asked if they have further thoughts on the above to email the Chair. Task group to continue to work to align issues between governance & management</p> <p>There have been previous discussions that have debated the difference between management and governance, this is particularly important to be addressed as the Trust continues to grow and is important for to ensure all involved are aligned.</p> <p>The reporting to the Trust has been based on information that they have requested and the growth of the executive staff now ensure that this is not reliant on one person. A suggestion was made to look at other large Trusts to see what information they receive</p>	<p>All Directors Action 1</p>

<p>as a Trust, what documents and level of information & data do they request and receive. Many MATs have already undertaken the growth that Nexus is about to undertake. Growth has a major impact on the Trust Board and the processes need to be streamlined to ensure the capacity of the Directors. The type of work undertaken by Directors need to change to be in-line with growth. The quality & effect of things the Trust do is important.</p> <p>This is an important time to step back, reflect & recognise & define the boundary, it was agreed that the Directors need to continue to have development time. How do we upscale & still feel comfortable? It was noted that the November Trust Board meeting is planned to be a challenge meeting looking at communication.</p> <p>Can any Directors attend other larger MAT Boards to look at different practices?</p> <p>New Directors need to have a clear sense of how we want to view our future so they know and understand the company that they are joining. Directors need to carry out reading & research to ensure they are aware of all their responsibilities and liabilities. If the Trust identifies an area of development the NGA development programme gives opportunities to receive input from other MATS & will provide CPD development.</p> <p>It was noted that there will not be any finance data presented to the September Board meeting due to the data collection time so there will be additional time in this meeting. It was agreed that the main focus of that meeting will therefore be Growth.</p>	<p style="text-align: center;">All Directors Action 2</p> <p style="text-align: center;">Task Group Action 3</p>
10. FREE SCHOOL PROJECT UPDATE	
<p>SB is now the Chair of the new Free School Board. Two meetings for both schools have already taken place and the ESFA present and all felt to be very positive. DMBC did not attend their first meeting and this was addressed.</p> <p>Doncaster have shared their plans and design for their Free School. DNA testing has taken place and it has been confirmed that there are no newts on the site.</p> <p>Sheffield not quite as advanced and are still discussing as to whether the LA will carry out the construction or whether this will be led by the ESFA. Sheffield have requested to remove residential provision from the plan and amend it to an 80 place school, this change will need to be agreed by the DfE. It was highlighted that Nexus need to receive an agreement in writing from Sheffield that they will pay the additional Top up funding that this change will incur.</p> <p>Dates for opening are proposed as Doncaster 2020 & Sheffield 2021</p>	
11. NEXUS MAT BOARD GOVERNANCE MATTERS	
<p>11.1 To address vacancies, confirm appointment, additional responsibilities of Directors</p> <p>The following changes, already agreed were noted:</p> <ul style="list-style-type: none"> JC resignation from role as a Member in line with RSC recommendations AM resignation from position as Director on 25th July 2018 WC resignation from position as Director on 31st August 2018 in line with RSC recommendations 	

<p>Rachel Potts formally approved as a Director Ray Palmer formally approved as a Director</p> <p>The Board had also recently received a resignation from CH as her role of Director and Director for Safeguarding. The Chair reported that CH had agreed to move to role of Member. The Directors thanked CH for her work & commitment as a Director and expressed their gratitude & pleasure in her move to the role of Member. CH & AM have always been very valued members of the Trust Board.</p> <p>PC agreed to take on the role of Director responsible for Safeguarding Nexus documentation and websites to be updated accordingly</p>	<p>CEO/ CLERK</p>
<p>11.2 Election of Chair to the Board Committees & LGB The roles of Chairs of the Trust Committees were discussed. The following appointments were agreed: JC to continue in the role as Chair of the Standards Committee SS to take on the role as Chair of the Audit & Finance Committee</p> <p>Headteacher & Chair Forum – it was agreed to for more Directors to be involved in this forum and to have a rolling programme of Chair. Autumn Term - JC Spring Term - Rachel Potts (REP) Summer Term to be agreed (Clerk to add to March agenda)</p> <p>The Chair of the LGBs were discussed. The current Chairs in post will continue but the Chair of Kelford had resigned. Two expressions of interest had been received from LGB Governors for the position and they had been circulated to the Board with the agenda. All agreed that the Expression of Interest from Christine Brodhurst-Brown was stronger and she was duly appointed to hold the position from 1st September 2018. Nexus documentation and websites to be updated accordingly</p>	<p>CEO/ CLERK</p>
<p>11.3 Reports from Committee Chairs: Audit & Finance Committee The CFO reported on the work of the Audit & Finance committee. It was noted at the last meeting of the committee that it was highlighted that there are areas on the Risk Register that cover teaching & learning. It was agreed that the register should also be shared with the Standard Committee at each their meetings.</p>	
<p>11.4 Directors to report on: 11.4.1 feedback from recent BHP trustee training It was felt that there was not enough time left to discuss this matter in the detail required so the matter was deferred to August meeting and will be placed first on the agenda. 11.4.2 any training and development undertaken JC – attended Kelford Parent & Carers Day. Parents had requested to meet parents from other Nexus schools? How can we facilitate this? Parents are looking for avenues to contact each other? All heads could share dates of their parent group meetings? Would board consider giving money to a central Parents Group to encourage the engagement of parents across the Trust? If a group are correctly constituted the they would receive funding from Awards for All.</p> <p>What funding does the trust have available for good will projects?</p>	

Executive to address the issue & consider 11.4.3 any functions exercised on behalf of the Trust Board of Directors There were no matters reported	CEO														
12. ANY OTHER URGENT BUSINESS															
12.1 To consider any other urgent business agreed by the Chair There were no matters of urgent business															
13. REVIEW OF RISK															
13.1 To consider any area new risks identified during the meeting that need referring to the Audit & Finance Committee CFO to add the risk of ring-fenced reserves to the register	CFO														
14. CONFIDENTIALITY															
14.1 To consider the confidentiality of any items discussed during the meeting There were no items deemed to be confidential															
15. DATES OF NEXT MEETINGS															
<p>15.1 Future Trust Board of Directors meeting dates: Wednesday 15th August 2018 at 17:00 – 19:30 - Nexus HQ Focus BHP Trustee Training Craggs Due Diligence Nexus Dashboard</p> <p>Tuesday 4th September 9.30am - Meeting booked as a contingency in case information for Craggs Due Diligence not received</p> <table border="0"> <tr> <td>Trust Board</td> <td>Wednesday 26th September 2018 at 17:00 – 19:30 Kimberworth Children’s Centre – Focus - Growth</td> </tr> <tr> <td>Trust Board</td> <td>Wednesday 24th October 2018 at 17:00 – 19:30 Kimberworth Children’s Centre</td> </tr> <tr> <td>Trust Board</td> <td>Wednesday 28th November 2018 at 17:00 – 19:30 Kimberworth Children’s Centre – Focus - Communication</td> </tr> <tr> <td>Trust Board</td> <td>Wednesday 19th December 2018 at 17:00 – 19:30 Kimberworth Children’s Centre</td> </tr> <tr> <td>Trust Board</td> <td>Wednesday 30th January 2019 at 17:00 – 19:30 Kimberworth Children’s Centre</td> </tr> <tr> <td>Trust Board</td> <td>Wednesday 27th February 2019 at 17:00 – 19:30 Kimberworth Children’s Centre</td> </tr> <tr> <td>Members AGM</td> <td>Tuesday 12th March 2019 at 17:30 – 19:00 Nexus Headquarters</td> </tr> </table>		Trust Board	Wednesday 26 th September 2018 at 17:00 – 19:30 Kimberworth Children’s Centre – Focus - Growth	Trust Board	Wednesday 24 th October 2018 at 17:00 – 19:30 Kimberworth Children’s Centre	Trust Board	Wednesday 28 th November 2018 at 17:00 – 19:30 Kimberworth Children’s Centre – Focus - Communication	Trust Board	Wednesday 19 th December 2018 at 17:00 – 19:30 Kimberworth Children’s Centre	Trust Board	Wednesday 30 th January 2019 at 17:00 – 19:30 Kimberworth Children’s Centre	Trust Board	Wednesday 27 th February 2019 at 17:00 – 19:30 Kimberworth Children’s Centre	Members AGM	Tuesday 12 th March 2019 at 17:30 – 19:00 Nexus Headquarters
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Trust Board	Wednesday 1 st May 2019 at 17:00 – 19:30 Kimberworth Children's Centre
Trust Board	Wednesday 22 nd May 2019 at 17:00 – 19:30 Kimberworth Children's Centre
Trust Board	Wednesday 26 th June 2019 at 17:00 – 19:30 Kimberworth Children's Centre
Trust Board	Wednesday 24 th July 2019 at 17:00 – 19:30 Nexus Headquarters
Trust Board	Wednesday 14 th August 2019 at 17:00 – 19:30 Nexus Headquarters

Minutes approved

CHAIR	SIGNATURE	DATE
ANDREW CHILD		15/08/2018