

**Trust Board of Directors Meeting  
Wednesday 12<sup>th</sup> July 2017, 17:00 – 19:30  
at Kimberworth Children's Centre  
Kimberworth Rd, Rotherham S61 1HE**

**ACTION POINTS SUMMARY SHEET**

Agenda Ref:	Actions	By & Target Date
4.3 15/03/17	Policy Review - Clerk to put Information Governance Policies on agenda Sept 2017 <b>12/07/17 – On September agenda</b>	<b>Completed</b>
4.4 15/03/17	Monthly Nexus Trust Budget and Budget Plans. CFO developing a reserve document to show where reserves will be used. Document to show medium & long term plans. CFO to present at next meeting <b>17/05/17 – ongoing 12/07/17 – on agenda</b>	<b>Completed</b>
6.1 15/03/17	Nexus MAT Governance Review Proposal. Clerk to purchase NGA Chairs 360 Appraisal Package Delay NGA <b>17/05/17 – Order made problems with NGA in receiving package at present, enquiries ongoing 20/07/17 – Purchased and first section completed by Chair</b>	<b>Completed</b>
6.1 15/03/17	Nexus MAT Governance Review Proposal. Trust Board to undertake a self-assessment using the NGA self-assessment document <b>12/07/17 – On September agenda</b>	<b>Completed</b>
6.1 15/03/17	Nexus MAT Governance Review Proposal. LGBs to undertake a self-assessment using the NGA self-assessment document <b>12/07/17 – On September agendas for LGBs</b>	<b>Completed</b>
6.1 15/03/17	Nexus MAT Governance Review Proposal. 3 <sup>rd</sup> party assessment of the effectiveness of the Nexus MAT Board and LGBs to take place in the Autumn term of 2017, using National College guidance	<b>CEO 27/09/17</b>
6.6 15/03/17	Free School Application Update. CEO & AC to arrange follow up meeting with SCC. Meet all 4 MBC in area tomorrow & Meet Sheffield next week <b>17/05/17 – Due to General Election application window closed CEO update. Work on application continuing – 12/07/17 on agenda 12/07/17 – On September agenda</b>	<b>Completed</b>
6.8.1 15/03/17	Budgeting and Accounting Software Approval for purchase of HSCC Accounting program – ongoing <b>17/05/17 – Investigations still ongoing 12/07/17 – still not able to ascertain if bolt-ons will be suitable. CFO to update at next A&amp;F meeting</b>	<b>A&amp;F 20/11/17</b>
6.10 15/03/17	Benchmarking Data - CFO to work with BHP to analysis information <b>17/05/17 – Still ongoing</b>	<b>CFO 27/09/17</b>
3.1 05/04/17	Strategic Objective 4 – Free School Application CH & WC to start links with NHS & share application <b>17/05/17 – Not carried out due to delays in Free School Application process</b>	<b>CEO/CH 27/09/17</b>
3.1 05/04/17	Strategic Objective 4 – Free School Application SB to develop a list of possible prospective investors/partners <b>17/05/17 – Still ongoing</b>	<b>SB 27/09/17</b>

2.1.3 17/05/17	School Improvement Lead to make a presentation to Directors in September. Clerk to ensure on agenda <b>12/07/17 – On September agenda</b>	<b>Completed</b>
2.1.4 17/05/17	2.1.4 Abbey Bank Account Update to protocol to ensure accounts are checked on a regular basis even through holidays	<b>CFO 27/09/17</b>
4.2 17/05/17	Trust Budget - LGBs established a governor-led working group to look at budget setting - Governors not involved at Kelford CFO to arrange	<b>CFO 27/09/17</b>
6.1 17/05/17	CEO Report – Outcomes of referrals to Social Care to be reported to LGBs. CEO to amend school reports. <b>12/07/17 – Reports reformatted for new year</b>	<b>Completed</b>
6.2 17/05/17	Governance Structure - Terms of Reference for positions & committees to be updated <b>12/07/17 – On September agenda</b>	<b>Completed</b>
6.2 17/05/17	Governance Structure - Appointments of LGB Chairs, CEO to work with Headteachers and current LGB Chairs & report back to Trust Board <b>12/07/17 – On agenda</b>	<b>Completed</b>
4.3 14/06/17	Risk Register Financial Risks & Mitigation – TB to amend figure. SS & TB to continue work on document & report to A&F Committee <b>12/7/07 to go to A&amp;F committee</b>	<b>Completed</b>
4.6 14/06/17	Anti-Fraud, Bribery & Corruption Policy - 5.2 - Wording agreed to be amended	<b>Completed</b>
4.6 14/06/17	Anti-Fraud, Bribery & Corruption Policy - Check whistle blowing policy to ensure it is in line with this policy	<b>CEO 27/09/17</b>
1.1 12/07/17	CEO to meet with JF re engagement	<b>CEO 27/09/17</b>
4.1.1 12/07/17	Headteacher & Chair Advisory Committee, Approval of Terms of Reference. Clerk to make amendments as agreed and publish TORs within the Trust Board Scheme of Delegation <b>27/09/17 – On agenda</b>	<b>Completed</b>
4.2.2 12/07/17	Delegated Financial Powers Policy Clerk to amend and publish Policy	<b>Completed</b>
4.2.3 12/07/17	Reserves Policy - Policy review approved, Clerk to publish	<b>Completed</b>
4.2.4 12/07/17	Ill Health Retirement Committee – CEO to draft TOR for committee	<b>CEO 27/09/17</b>
4.2.4 12/07/17	Sickness Absence Policy - Policy review approved, Clerk to publish	<b>Completed</b>
6.2 12/07/17	New Headteacher & Chair Committee to discuss common standards. Add to first agenda – What are the 10-15 common standards for a Nexus Academy?	<b>Clerk 11/10/17</b>
6.2 12/07/17	Agreed for AB to also attend new committee	<b>Clerk 11/10/17</b>
6.2 12/07/17	Consolidated Accounts - I04 – What comes within this account line? CEO to check with CFO	<b>CEO/CFO 27/09/17</b>
7.2 12/07/17	Invite BHP trainer/legal advisor to speak to Senior Leaders on accountability and responsibilities	<b>CEO 27/09/17</b>

7.4b 12/07/17	Expenses – no value for good will in our accounts & no match funding for time. CFO to check this with auditors	<b>CFO</b> <b>27/09/17</b>
8.1.1 12/07/17	CEO Performance Management. Agreed, Chair, JC & PC (in his absence). Clerk to arrange date	<b>Clerk</b> <b>27/09/17</b>
8.1.2 12/07/17	Scheme of Delegation Director Evaluation. Leading Edge Consultants to carry out evaluation, need to ensure their commissioned work carries out the evaluation using the MAT model and carries evaluation against the key points	<b>Chair</b> <b>27/09/17</b>
8.1.2 12/07/17	Approval of Pennine View LGB – Agreed & approved. CEO to complete formalities	<b>CEO</b> <b>27/09/17</b>



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Wednesday 12<sup>th</sup> July 2017, 17:00 – 19:30  
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**Attendees:**

Andy Child	Director / Member & Chair of Trust Board of Directors	AC
John Coleman	Director / Member & Vice Chair of Trust Board of Directors	JC
Warren Carratt	CEO Nexus MAT	WC
Alan Meloy	Director	AM
Steve Booth	Director / Chair Hilltop School LGB	SB
Sue Shelley	Director / Chair Kelford School LGB	SS
Catherine Hall	Director	CH

Amanda Benton	Associate Director	AB
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**Also Present:**

Clare Southwell	Clerk	CS
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**Apologies:**

Jayne Fitzgerald	Director	JF
Tracey Brooke	CFO Nexus MAT	TB
Peter Castleton	Director	PC

1. APOLOGIES FOR ABSENCE	Actions
1.1 To receive apologies for absence <ul style="list-style-type: none"> <li>• Apologies were received from JF &amp; PC</li> <li>• CEO to meet with JF re engagement</li> </ul>	<b>CEO</b>
1.2 To receive, but not accept, apologies for absence <ul style="list-style-type: none"> <li>• Apologies received</li> </ul>	
2. ITEMS OF URGENT BUSINESS	
2.1 Chair to determine any items of urgent business to be considered The following items were agreed to be discussed <ul style="list-style-type: none"> <li>• Feedback from BHP seminar – will be dealt with at item 7.4b on the agenda</li> </ul> The following items will be dealt with at item 8 on the agenda <ul style="list-style-type: none"> <li>• PFM CEO</li> <li>• Scheme of Delegation Directors Evaluation</li> <li>• Appointment of LGB at Pennine View School</li> </ul>	
3. DECLARATION OF INTERESTS	
3.1 Individual Directors to declare any personal, business or other governance interests on any item on the agenda <ul style="list-style-type: none"> <li>• There were no declarations of personal or business interest</li> <li>• All present reviewed their Interest Form and completed and signed a new form for 2017/2018</li> </ul>	
4. ITEMS FOR APPROVAL	
4.1 Headteacher & Chair Advisory Committee 4.1.1 Approval of Terms of Reference <ul style="list-style-type: none"> <li>• Discussion re wording within TOR</li> <li>• Committee set up to assist with communication links between the schools and the Directors as the new Chairs of the LGBs will not also hold Directors positions</li> </ul> <i>JC – Who has drafted TOR &amp; have Headteachers been consulted</i> <ul style="list-style-type: none"> <li>• CEO drafted TOR after consultation with Headteachers at ELT meetings. TOR have been drafted from their discussions</li> <li>• Clerk to make amendments as agreed and publish TORs within the Trust Board Scheme of Delegation</li> </ul> 4.1.2 Appointment of Chair <ul style="list-style-type: none"> <li>• Discussion re staying connected with LGBs and rotating the position of Chair</li> <li>• AC to act as Chair for first meeting &amp; to review situation in 6 months and from then on rotate the position of Chair. SS also volunteered to Chair if required</li> <li>• Noted in item 6.2 on the agenda that AB will also attend this committee</li> </ul>	<b>Clerk</b>
4.2 Policies 4.2.1 Nexus Policy Review Document <ul style="list-style-type: none"> <li>• Document review in detail at the Standards Committee</li> <li>• Actions from Standards still being undertaking and document evolving</li> <li>• Work planned with Jill Walker in new school year</li> </ul> 4.2.2 Delegated Financial Powers Policy	

- Policy Published in June 2016
- CFO has reviewed policy, CFO revised and amended and has submitted report on proposed changes. Amendments discussed
- LGB Chairs for Hilltop & Kelford highlighted that the LGBs have not been requested to authorise any expenditure over £5,000 during the past year
- Proposal for CEO to approve any expenditure over £5,000 in future
- Change highlighted from fraud investigations
- Clear guidance re obtaining 3 quotes before any expenditure above £5,000
- Order values

JC – Schools are authorised to sign cheques up to £10,000 but are not authorised to approve that size of order?

- The £5,000 limit is for the order cost, it may be that there are several invoices paid to a company to take the cost above £10,000
- Audit and checking procedures are in place to ensure invoices are not split

SS - Error 9.10 – debit cards are not allowed

- Clerk to amend

AC - 9.2 Should the CFO have a roll in this area?

- CFO main duty is to monitor. CFO would only authorise if acting in her position of Deputy CEO which might mean she might both authorise & monitor

AC – Is there a Deputy CFO

- No not present

- Policy review approved with changes agreed to be made by Clerk

**Clerk**

#### 4.2.3 Reserves Policy

- Policy Published in October 2016 2016
- CFO has reviewed policy, CFO revised and amended and has highlighted proposed changes. Amendments discussed
- Agreed at last Trust Board meeting for schools to only hold a maximum of 5% of budget of any carry forward
- Any school underspending by more than 10% would mean that questions should be asked
- Pennine View (PV) has a large surplus on conversion. PV Intervention Board & future Chair of LGB have agreed to the proposal at a meeting at PV earlier in the day. It was felt that this is one of the reasons for the school needing to be sponsored and it is not felt that this situation will arise in future. School has other additional grants and budget is in a healthy position
- Reserves would be ring-fenced for school but surplus would be held by Trust as part of their reserves

SS – Will the funds be restricted for PV?

- Nationally not a category for restricted funds so on paper the Trust is not allowed to restrict funds for a school but morally the Trust will hold these funds for the school

SB – Where are the Reserves accounts reported?

- No previous reserves reports submitted as no previous reserves in hand

#### 4.2.4 Sickness Absence Policy – Early and Ill Health Retirement

<ul style="list-style-type: none"> <li>• Policy Published in June 2016</li> <li>• Slight change CEO has reviewed policy P16 7.4.7 change to wording on advise &amp; agreed by HR</li> <li>• Decision to allow an employee pension benefits to is to be made by accounting officer not Pension Funds Doctor. This matter has arisen due to a case within Nexus for a current employee</li> <li>• In future it is proposed that should the exceptional case arise again that a one off meeting of Directors is arranged to discuss the case.</li> <li>• Agreed that the committee would consist of: CEO as Chair with a minimum of two Directors</li> <li>• CEO to draft TORs</li> <li>• Policy review approved, Clerk to publish</li> </ul>	<p><b>CEO Clerk</b></p>
<p><b>5. TRUST BOARD OF DIRECTOR MINUTES</b></p>	
<p>5.1 To approve the minutes of the following meetings:</p> <p style="margin-left: 40px;">5.1.1 TBoD meeting held on 17<sup>th</sup> May 2017</p> <p style="margin-left: 40px;">5.1.2 TBoD Challenge Meeting 14<sup>th</sup> June 2017</p> <ul style="list-style-type: none"> <li>• It was noted that the copy of the minutes circulated with the agenda for the 17<sup>th</sup> May had the incorrect date in the title. The clerk had noted this after circulation so the minutes printed and ready to be signed were now correct</li> <li>• Minutes agreed and signed</li> </ul>	
<p>4.3 Matters arising from the Minutes</p> <ul style="list-style-type: none"> <li>• Matters Arising note above</li> </ul>	
<p><b>6. CHIEF EXECUTIVE’S REPORTS</b></p>	
<p>6.1 Review of AGM agenda and plan for 2017/2018</p> <ul style="list-style-type: none"> <li>• Agenda reviewed and will be formal minute with Members and Directors</li> <li>• Accounts to be reviewed at AGM are from 1<sup>st</sup> June 2016 to August 2016</li> <li>• Agenda will be circulated with presentation from Leadership Summit held in April 2017</li> <li>• Members job to ensure Nexus is holding true to values</li> <li>• Agenda amended &amp; to be circulated</li> <li>• Shared inset day 9<sup>th</sup> April 2018 planned. This will be a staff needs led joint learning session for all staff during the day with the possible addition of a celebration event to include of achievements for all stakeholders connected with all levels of Nexus</li> <li>• CEO working with LW on agenda for day</li> </ul>	
<p>6.2 2016/17 Trust Budget Monitoring Report</p> <ul style="list-style-type: none"> <li>• Report had been circulated with the agenda</li> </ul> <p><i>AC - 1.4 – The difference between Hilltop &amp; Kelford base funding – is this historical?</i></p> <ul style="list-style-type: none"> <li>• Yes – figure set by RMBC commissioners, think the base rate will be same in future</li> </ul> <p><i>SB – 1.10 – The transfer of funds from Hilltop to Kelford – Are the reported figures before the transfer of funds?</i></p> <ul style="list-style-type: none"> <li>• Yes at present but the best way to report this and transfer the sum will be checked and agreed with the Auditors</li> </ul> <p><i>SB - 1.11 - Risks to who?</i></p> <ul style="list-style-type: none"> <li>• The risk to the LAs, how do we meet the needs of the LAs when we do not know</li> </ul>	

their needs? The risks belongs to the LAs if they do not find places

*CH – 1.12 – Barnsley (BMBC) - how can they put pressure on us?*

- Parental choice for the request for places and Parents taking to appeal
- Abbey School is full based on Headteacher assessment
- After the assessment process the child needs the agreed provision and the BMBC need to provide the agreed provision
- Needs of other children’s needs also taken into consideration
- CEO met with BMBC trying to find solution
- Possible temporary build on Abbey site to accommodate additional pupils funded by BMBC
- RMBC have wanted to be included in this project at present but a suggestion has been made to RMBC for RMBC & BMBC to work together and establish a joint permanent provision on Abbey site. Both LAs have placement problems
  
- 3.3 - Three separate tables next year: Nexus budget, School budget, Cash flow
- Congratulations to Headteachers on work undertaken to submit balanced budgets when financial situations in schools at the beginning of year were very challenging
- Trust Bard now have confidence in figures
- Not all schools see what has been gained by being a part of the Trust

*AB – Is there a quality resources standard across the schools to ensure that any reserves are spent appropriately? Is there a minimum requirement? What is the offer for each school?*

- All agreed very good point

*AC – How does the board know that the schools have the right equipment*

*JC – We have standards for Teaching & learning but we do not have standards for equipment & facilities*

- No standards at present. Are we confident that Headteachers are providing the right equipment & facilities? All Headteachers will have different views and standards, there are no standards set for the Trust. Standards now in place & developing for ICT
- All Headteachers have been new into their roles during this current year
- No shared practice across the Trust – need collective accountability

*JC – New Headteacher & Chair Committee could discuss what is bottom line/top line & common standards across every school in Nexus and look at Equipment, provision, staff*

- Question to ask committee – put on agenda – What are the 10-15 common standards for a Nexus Academy? i.e. every child has access to mobile technology where required; every school reception area is welcoming

*SB – will there be a monetary value put against standards that might be delivered?*

- Yes this would be tracked through school SIPs or Trust Plans
- Shared standards would raise the bar of quality of learning environment
- Agreed for AB to also attend new committee

*SB - 4.5 how much?*

- No final amount agreed as gap still not agreed with school & CFO
  
- 5.2 - Summer work going ahead – new roof & windows at Hilltop, new boiler at Kelford

**Clerk**

**Clerk**

<ul style="list-style-type: none"> <li>Nexus to provide extended services for pupils in Nexus schools and other Rotherham special schools</li> </ul> <p>Consolidated Management Accounts <i>SB - May budget monitoring report, Nexus predicted outturn of £303,334.25 – Where is this carried forward to?</i></p> <ul style="list-style-type: none"> <li>Currently no line for reserves so all central Trust underspend had gone into Trust reserves so balance shows zero</li> <li>All predicted central Trust surplus into reserves</li> <li>Trust still 0.5% short of upper reserves target</li> <li>Next year the Trust budget will be separate from reserves</li> </ul> <p><i>SB - I04 – What is this income, what comes within this account line?</i></p> <ul style="list-style-type: none"> <li>CEO to check with CFO – thought to be LAC funding not Pupil Premium</li> </ul> <p>Recommendations:</p> <ol style="list-style-type: none"> <li>Accept the budget monitoring as at 31<sup>st</sup> May 2017 at Table 1a and associated Consolidated Management Accounts as shown at Appendix A <b>Agreed</b></li> <li>Note the intention of the accounting officer to balance base funding across Hilltop and Kelford schools for 2017/18 for the published planned places (100); <b>Noted</b></li> <li>Note the discussions with RMBC and BMBC on expanded provision and the impact this may have on future budget forecasts; <b>Noted</b></li> <li>Agree the amended Reserves Policy attached as Appendix B. <b>Agreed at item 4.2.3 on this agenda</b></li> </ol>	<p><b>CEO/CFO</b></p>
<p>6.3 2017/18 Trust Budget Setting</p> <ul style="list-style-type: none"> <li>ESFA budget setting</li> <li>Table 1A shows predicted carry forwarded – variance as report shows most up to date figures</li> <li>Figures show transfer of money from Hilltop to Kelford</li> </ul> <p><i>AM - Pennine View budget setting – £95,000 carry forward is not 5% of budget, Mixed years on table?</i></p> <ul style="list-style-type: none"> <li>It is 5% of previous year’s budget? This was confirmed.</li> </ul>	
<p>6.4 Appointment of LGB Chairs</p> <ul style="list-style-type: none"> <li>CEO email to all LGB Governors request for expression of interest from LGB Gobs for position of chairs</li> <li>JAD already confirmed as Chair for Pennine View School</li> <li>LGB Chairs are appointed by Directors closing date 21<sup>st</sup> July 2017</li> <li>Results of expressions of interest to be taken to summer meeting and if more than one per LGB received there will be the need to set up a panel of Directors to agree procedures and make the appointments</li> </ul>	
<p>6.5 Free School Application Update</p> <ul style="list-style-type: none"> <li>Still no confirmation with regard to the deadline for the submission of Wave 13 applications</li> <li>Possible that Wave 13 could change as possible change to legislation that only LAs would be able to apply to open a Special Free School?</li> </ul>	

<ul style="list-style-type: none"> <li>• Application undergoing final re draft</li> <li>• DMBC have expressed an interest to open a Free School and have request Nexus to work with them CEO to meet, not sure what kind of school they want at present</li> <li>• CEO to continue to update</li> </ul>	
<p><b>7. GOVERNANCE MATTERS</b></p>	
<p>7.1 To address vacancies, confirm appointment, approve additional responsibilities of Directors</p> <ul style="list-style-type: none"> <li>• New appointment of a Director to chair new committee</li> </ul>	
<p>7.2 Verbal feedback from individual LGB Chairs</p> <p>Hilltop School</p> <ul style="list-style-type: none"> <li>• Two new possible LGB Governors</li> <li>• Sherran Finney who has been a great support will be leaving at end of school year</li> <li>• All Governors now very keen and enthusiastic</li> </ul> <p>Abbey School</p> <ul style="list-style-type: none"> <li>• Many new governors also very keen</li> <li>• Quality of Challenge improving</li> </ul> <p>Pennine View School</p> <ul style="list-style-type: none"> <li>• Proposed at meeting earlier today that the Intervention Board (IB) would be dissolved at the end of August 2017</li> <li>• New LGB will take over from 1<sup>st</sup> September 2017</li> <li>• Members of IB, JC &amp; Lisa Suter will continue to attend LGBs as a hand over period</li> <li>• Development sessions for new LGB undertaken</li> <li>• Excellent support from the Trust &amp; Headteacher LW needs commending for work carried out</li> <li>• New Headteacher Sarah Mulhall ready to take up post in September</li> <li>• Offer children receiving is good</li> <li>• 16 applications for Deputy Head position, second Deputy Head also to be appointed 5 candidates shortlisted all are current Heads or Deputies</li> </ul> <p>Kelford School</p> <ul style="list-style-type: none"> <li>• The Link Governors in place are working well, need to strengthen Health &amp; Wellbeing area</li> <li>• SS has shadowed Link Governors to get systems running and embedded</li> <li>• Two new parent Governors appointed &amp; inductions undertaken</li> <li>• Work ongoing to ensure senior leaders recognise the importance of the work of the Governors</li> <li>• Invite BHP trainer/legal advisor to speak to Senior Leaders on accountability and responsibilities</li> </ul>	<p><b>CEO</b></p>
<p>7.3 Update of Trust Board of Directors contacts</p> <ul style="list-style-type: none"> <li>• No changes reported</li> </ul>	
<p>7.4 Trust Board of Directors to report on:</p> <p>a) any functions exercised on behalf of the Trust Board of Directors</p>	



<p>School commencing on 1<sup>st</sup> September 2017 with Julianne Duffy as Chair</p> <ul style="list-style-type: none"> <li>• Recommendations agreed and approved</li> <li>• CEO to complete formalities</li> </ul>	<b>CEO</b>																								
<b>6. CONFIDENTIALITY</b>																									
<p>6.1 To consider the confidentiality of any items discussed during the meeting</p> <ul style="list-style-type: none"> <li>• No items were deemed to be confidential</li> </ul>																									
<b>7. DATES OF NEXT MEETINGS</b>																									
<p>7.1 Future Trust Board of Directors meeting dates:</p> <ul style="list-style-type: none"> <li>• Audit &amp; Finance Committee – Tuesday 20<sup>th</sup> July 2017 – 17:00 at Hilltop School</li> <li>• Nexus MAT AGM – Monday 24<sup>th</sup> July 2017 – 17:30</li> <li>• Challenge Group - Wednesday 16<sup>th</sup> August 2017 – 17:00-19:00 at Kelford School - Strategic Priority 1: Increasing quality of provision from all our schools</li> </ul> <p>Meetings planned 2017/2018</p> <table border="0" style="width: 100%;"> <tr> <td style="width: 20%;">Trust Board</td> <td>Wednesday 27<sup>th</sup> September 2017 at 17:00 – 19:30 Kimberworth Children’s Centre</td> </tr> <tr> <td>Challenge Meeting</td> <td>Wednesday 25<sup>th</sup> October 2017 at 17:00 – 19:30 Kimberworth Children’s Centre</td> </tr> <tr> <td>Trust Board</td> <td>Wednesday 29<sup>th</sup> November 2017 at 17:00 – 19:30 Kimberworth Children’s Centre</td> </tr> <tr> <td>Challenge Meeting</td> <td>Wednesday 20<sup>th</sup> December 2017 at 17:00 – 19:30 Kimberworth Children’s Centre</td> </tr> <tr> <td>Trust Board</td> <td>Wednesday 31<sup>st</sup> January 2018 at 17:00 – 19:30 Kimberworth Children’s Centre</td> </tr> <tr> <td>Challenge Meeting</td> <td>Wednesday 28<sup>th</sup> February 2018 at 17:00 – 19:30 Kimberworth Children’s Centre</td> </tr> <tr> <td>Trust Board</td> <td>Wednesday 21<sup>st</sup> March 2018 at 17:00 – 19:30 Kimberworth Children’s Centre</td> </tr> <tr> <td>Challenge Meeting</td> <td>Wednesday 25<sup>th</sup> April 2018 at 17:00 – 19:30 Kimberworth Children’s Centre</td> </tr> <tr> <td>Trust Board</td> <td>Wednesday 23<sup>rd</sup> May 2018 at 17:00 – 19:30 Kimberworth Children’s Centre</td> </tr> <tr> <td>Challenge Meeting</td> <td>Wednesday 27<sup>th</sup> June 2018 at 17:00 – 19:30 Kimberworth Children’s Centre</td> </tr> <tr> <td>Trust Board</td> <td>Wednesday 25<sup>th</sup> July 2018 at 17:00 – 19:30 Kelford School</td> </tr> <tr> <td>Challenge Meeting</td> <td>Wednesday 15<sup>th</sup> August 2018 at 17:00 – 19:30 Kelford School</td> </tr> </table>		Trust Board	Wednesday 27 <sup>th</sup> September 2017 at 17:00 – 19:30 Kimberworth Children’s Centre	Challenge Meeting	Wednesday 25 <sup>th</sup> October 2017 at 17:00 – 19:30 Kimberworth Children’s Centre	Trust Board	Wednesday 29 <sup>th</sup> November 2017 at 17:00 – 19:30 Kimberworth Children’s Centre	Challenge Meeting	Wednesday 20 <sup>th</sup> December 2017 at 17:00 – 19:30 Kimberworth Children’s Centre	Trust Board	Wednesday 31 <sup>st</sup> January 2018 at 17:00 – 19:30 Kimberworth Children’s Centre	Challenge Meeting	Wednesday 28 <sup>th</sup> February 2018 at 17:00 – 19:30 Kimberworth Children’s Centre	Trust Board	Wednesday 21 <sup>st</sup> March 2018 at 17:00 – 19:30 Kimberworth Children’s Centre	Challenge Meeting	Wednesday 25 <sup>th</sup> April 2018 at 17:00 – 19:30 Kimberworth Children’s Centre	Trust Board	Wednesday 23 <sup>rd</sup> May 2018 at 17:00 – 19:30 Kimberworth Children’s Centre	Challenge Meeting	Wednesday 27 <sup>th</sup> June 2018 at 17:00 – 19:30 Kimberworth Children’s Centre	Trust Board	Wednesday 25 <sup>th</sup> July 2018 at 17:00 – 19:30 Kelford School	Challenge Meeting	Wednesday 15 <sup>th</sup> August 2018 at 17:00 – 19:30 Kelford School
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Challenge Meeting	Wednesday 20 <sup>th</sup> December 2017 at 17:00 – 19:30 Kimberworth Children’s Centre																								
Trust Board	Wednesday 31 <sup>st</sup> January 2018 at 17:00 – 19:30 Kimberworth Children’s Centre																								
Challenge Meeting	Wednesday 28 <sup>th</sup> February 2018 at 17:00 – 19:30 Kimberworth Children’s Centre																								
Trust Board	Wednesday 21 <sup>st</sup> March 2018 at 17:00 – 19:30 Kimberworth Children’s Centre																								
Challenge Meeting	Wednesday 25 <sup>th</sup> April 2018 at 17:00 – 19:30 Kimberworth Children’s Centre																								
Trust Board	Wednesday 23 <sup>rd</sup> May 2018 at 17:00 – 19:30 Kimberworth Children’s Centre																								
Challenge Meeting	Wednesday 27 <sup>th</sup> June 2018 at 17:00 – 19:30 Kimberworth Children’s Centre																								
Trust Board	Wednesday 25 <sup>th</sup> July 2018 at 17:00 – 19:30 Kelford School																								
Challenge Meeting	Wednesday 15 <sup>th</sup> August 2018 at 17:00 – 19:30 Kelford School																								

**Minutes approved**

<b>CHAIR</b>	<b>SIGNATURE</b>	<b>DATE</b>
ANDREW CHILD		27/09/2017