



**Board of Directors  
MAT Business Meeting  
Wednesday 27<sup>th</sup> March 2019, 17:00 to 19:30pm  
Kimberworth Children's Centre**

<b>Attendees:</b>		
Andrew Child	Director / Member & Chair of Trust Board of Directors	AC
John Coleman	Director / Vice Chair of Trust Board of Directors	JC
Steve Booth	Director	SB
Nick Hodge	Director	NH
Rachel Potts	Director	REP
Sue Shelley	Director	SS
Ray Palmer	Director	RP
Peter Castleton	Director	PC
<b>Also Present:</b>		
Warren Carratt	CEO	CEO
David McNaught	DCEO	DMc
Maria Simpson	Clerk	MS
<b>Apologies:</b>		

<b>1. Welcome &amp; Apologies For Absence</b>	
1.1 To receive apologies for absence No apologies received	
1.2 To accept apologies for absence No apologies accepted	
<b>2. Items of Urgent Business</b>	
2.1 Chair to determine any items of urgent business to be considered.  <ul style="list-style-type: none"> <li>- Appointment of Abbey School LGB Chair</li> <li>- Central Trust Structure 2019/20</li> <li>- Becton</li> <li>- Craggs update</li> </ul>	
<b>3. Declarations Of Interest</b>	
3.1 Individual Directors to declare any personal, business or other governance interests on any item on the agenda There were no declarations of interest to items on the agenda	
<b>4. Trust Board of Directors Minutes</b>	
4.1. To approve the minutes of the following Board meeting: Minutes from Trust Board of Directors meeting held on 27 <sup>th</sup> February 2019 The minutes were approved with amendment update.	
4.2. Matters Arising from Minutes  SS commented on the minutes – need to answer any questions raised. AC it is a summary of the meeting. Unless it is a list this can create work but still to catch the debate. CEO the balance is difficult – to be identified as any key issues as details agreed of the board. SS gave an example on page 30 – are we being sharp enough to raise questions and get an answer. CEO will update the text to make the answer clearer.	
4.3. Review of Action Tracker Action Tracker reviewed	
<b>5. Future MAT growth</b>	
5.1. Discussion and next steps following Directors development session on 1 <sup>st</sup> March  AC felt this was a good opportunity to come together to network outside the meeting and to look collectively at growth. All Directors agreed and felt it was a positive session. DM stated that growth manifests in a variety of different ways. It gives an increase in capacity to grow from a position of strength. NH asked whose responsibility it is to pursue growth. CEO felt it was collective responsibility but this was outlined in the Trust strategic plan, which Directors sign off/approve.	

<p>SS felt this was part of the development journey for the board. SB suggested need to refresh our memory of the due diligence process and growth plan.</p> <p>AC suggested using the summer term to review the growth plan. <b>Action</b> Ray Palmer joined the meeting at 17:30pm.</p>	<p><b>AC</b> <b>26/06/19</b></p>
<p><b>6. Future Director recruitment</b></p>	
<p>Consider next steps</p> <p>AC confirmed there are currently 3 vacancies. CEO has identified 2 people for governance which would bring a difference to development. First volunteer (Doncaster) is still interested in the position. Has a current project with a school. It is hoped to be September or at the latest availability at Christmas to commence.</p> <p>SB asked what the term is for directors. It is 4 years if people wanted to continue. AC Future agenda item is skills and dates of successful planning moving forward. Suggested 1<sup>st</sup> May Scheme of Delegation</p> <p>Skills analysis / recruitment / CPD to be discussed on 22<sup>nd</sup> May – if not got any volunteers by this date. CEO did say if anyone does know anyone can still be progressed. AC suggested a way forward – screened by MATs, through DFE. NH noted at Hallam University to link up with governors, if someone was interested in becoming a director.</p> <p>All agreed for this to be reviewed by the end of May 2019.</p>	
<p><b>7. Ofsted Education Inspection Framework</b></p>	
<p>7.1. Review of draft consultation response</p> <p>DM talked through the consultation document he's drafted in response to the proposed Ofsted Education Inspection Framework.</p> <p>Discussion held and typo amendments were noted to be made to the document.</p> <p>Directors approved submission on the basis of the aforementioned amendments being made, which DM noted in the meeting.</p>	
<p><b>8. MAT Accountability Framework</b></p>	
<p>8.1 Discussion on MAT self-assessment model</p> <p>CEO talked through the Dashboard development and agreed that a framework for self-assessing the MAT as a central/strategic function needed to be agreed. The schools see the OfSTED inspection framework, and the CEO suggested the MAT framework could be built on the following:</p> <ul style="list-style-type: none"> <li>- Strategy</li> <li>- Accountability</li> <li>- Finance</li> </ul>	

<p>It was agreed that the task and finish group focusing on the SoD could do some development work on this, with the focus of the 22.5.19 meeting then being on what's been developed thus far.</p> <p>Ac asked “How do we know what we look like”? What does a successful MAT look like? SB stated that the Articles of Association make clear what we are accountable for. The schedule of financial returns also makes this clear. AC feels there are many elements of the boards work.</p> <p>JC - Ofsted will be clear on what they are looking for. How good are we as a board and members of board and understanding different aspects of the trust? NH felt the main element is the progress of children within our schools. AC - what is the added value of the trust?</p> <p>PC - how the schools are performing and how we this is managed is a clear indicator of effectiveness.</p> <p>It is important to capture what the MAT has achieved.</p> <p>CEO Working together to have collective meaningful devise to move forward. PC asked does it matter if a HT isn't aware of the MAT has provided by working together. JC /SB communication between NH to recognise the value of being together. Style and approach in context. JC consider their journey in terms of school improvements and coming together.</p> <p>Task &amp; finish group to be in place to discuss on 22<sup>nd</sup> May, to include scheme of delegation. <b>Action</b></p>	<p><b>CEO 22/05/19</b></p>
<p><b>9. Communications</b></p>	
<p>Following debate with 4 directors – now to be autumn to what local boards would be doing as challenges, what goes well, links to trust, exercise to be forward to autumn.</p>	
<p><b>10. Any other urgent business</b></p>	
<p>Kelford – Ofsted was a positive outcome, although a challenging day as a HT. What was seen on the day was as 'Good'. Observation is to propose the 4 year cycle. Feedback was really positive especially upper school and 6<sup>th</sup> form. Acknowledgement was provided where leadership was strong.</p> <p>Chair of Governors at Kelford talked via telephone to discuss how the local governing bodies worked. Relationship with MAT and the school: it was raised if we agreed with self-evaluation.</p> <p>Abbey Chair of Governors – Directors confirmed that JC is appointed to act as Chair until the end of academic year. This is to be temporary to cover a vacancy.</p> <p>Central Trust structure – CEO to work with task &amp; finish group of AC, RP and SS to review this and agree a structure for September 2019, based on what was already proposed and agreed at the December Board. <b>Action 1</b></p>	<p><b>CEO/AC/SS/ RP 01/05/19</b></p>

<p>Becton – update. DfE has made a suggestion to look at options to convert as one school. CEO will report back further at the meeting on 1.5.19 when due diligence is submitted.</p> <p>Crags top slice. Following budget cut from LA effective 1.4.19 and deferral of National Funding Formula, CEO asked for Crags to provide a 3% contribution as an associate school. Directors agreed to this. CEO to provide a more detailed report on impact of funding reduction and any % reduction post-conversion in the interim period until NFF hits.</p> <p>AC informed the meeting that an approach had been made by Learners First – to be part of the pilot of using an independent consultant to fulfil the "company secretary" role. SS asked can we see what would be involved. AC will report back more info to the next Board. <b>Action 2</b></p> <p>AC informed the meeting that will be an article on Friday in Rotherham Advertiser that he will be Chair of Thrybergh Academy from 26<sup>th</sup> March 2019. This is a standalone academy. Special measures and support from DFE. PC asked if was a conflict of interest. AC No. AC is to be Member, Director and Chair.</p>	<p><b>AC</b> <b>01/05/19</b></p>
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**11. Review of risk**

<p>11.1 To consider any new risks identified during the meeting No Risks identified during the meeting</p>	
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**12. Confidentiality**

<p>12.1 To consider the confidentiality of any items discussed during the meeting. No confidentiality issues identified during the meeting</p>	
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**13. DATES OF NEXT MEETINGS**

Wednesday 1 <sup>st</sup> May 2019	17:00 – 19:30	Kimberworth Children’s Centre
Wednesday 22 <sup>nd</sup> May 2019	17:00 – 19:30	Kimberworth Children’s Centre
Wednesday 19 <sup>th</sup> June 2019 Leadership Summit	16:00 – 19:00	The Source, Meadowhall
Wednesday 26 <sup>th</sup> June 2019	17:00 – 19:30	Kimberworth Children’s Centre
Wednesday 24 <sup>th</sup> July 2019	17:00 – 19:30	Nexus Headquarters

**Minutes approved**

CHAIR	SIGNATURE	DATE
ANDREW CHILD		01/05/19