



**Board of Directors
Challenge Meeting
Wednesday 30th January 2019
Kimberworth Children's Centre**

Attendees:		
Andrew Child	Director / Member & Chair of Trust Board of Directors	AC
John Coleman	Director / Vice Chair of Trust Board of Directors	JC
Steve Booth	Director	SB
Peter Castleton	Director	PC
Nick Hodge	Director	NH
Rachel Potts	Director	REP
Sue Shelley	Director	SS
Ray Palmer	Director	RP
Also Present:		
Warren Carratt	CEO	CEO
David McNaught	DCEO	DMc
Diane Hyner	Executive Assistant	DH
Apologies:		

1. Welcome & Apologies For Absence	
1.1 To receive apologies for absence There were no apologies	
1.2 To accept apologies for absence There were no apologies	
2. Items of Urgent Business	
2.1 Chair to determine any items of urgent business to be considered <ul style="list-style-type: none"> • Ofsted consultation • Governor Disciplinary/Dismissal panel • Confirmation - Timing for 1st March meeting • August Meeting 	
3. Declarations Of Interest	
3.1 Individual Directors to declare any personal, business or other governance interests on any item on the agenda There were no declarations of interest to items on the agenda	
4. Trust Board of Directors Minutes	
4.1. To approve the minutes of the following Board meeting: Minutes from Trust Board of Directors meeting held on 19 th December 2018, Confidential Appendix 1 and Confidential Appendix 2 Minutes approved and signed	
4.2. Review of Action Tracker Action tracker reviewed	
4.3. Matters Arising from Minutes There were no matters arising.	
5. Performance Dashboard	
NH joined the meeting at 17.15 AC gave background information why the dashboard had been brought to the meeting stating it is being developed and piloted and will need to come to the Board on a regular basis. DMc talked through the key points of the dashboard, pointing out the work is near completion with full implementation planned for Sept 2019. There has been significant input from Headteachers. LGBs have also had sight of this. The first sheet is around school performance which includes leadership and management and is currently aligned to the Ofsted framework. This will be updated with the new Ofsted headings which DMc gave examples of. DMc explained the grade descriptors. There will be peer to peer challenge across schools and schools will share their self-evaluation. The Dashboard will come to executives for scrutiny. SS requested that a guidance sheet relating to grade descriptors is provided. DMc confirmed that with the full report there will be a summary sheet including descriptors. A discussion followed relating to implementation and DMc explained the delay of full implementation is due to technical difficulties around text boxes and interactive system. DMc stated the final version will be ready prior to summer holiday with go-live in Sept. CEO confirmed Trust staff will be able to provide the information for the next TBoD and this is being developed on Microsoft 365 systems so users can drill down and compare information across schools.	

A priority in schools this term has been ICFP which is now included in the dashboard. A detailed discussion followed related ICFP and benchmarking. SS asked who knows about this work as well as IB as this could be a single point of failure. CEO confirmed that traded services could be bought in to pick up the work on the 365 system and the need to look what essential information would be needed for traded services to pick this up; there could also be a manual system in the absence of IB. SS confirmed if that is the mitigation she is happy with this.

AC asked that regarding trend information would it be possible to have an arrow giving a visual statement and DMC stated IB is working on a flag that shows change. CEO confirmed work ongoing to identify key performance indicators and through a school's life one would expect to see peaks and troughs.

Discussion followed relating to peer to peer challenge.

PC stated that the people who have developed this Dashboard should be congratulated; it is not just about individual KPI's but visually one can see the differences between schools which is a helpful tool. JC agreed but considered it is something to be worked on and it would be helpful to have a MAT column that would give an indication about what the MAT is doing.

DMC talked through the A3 sheet with pathways models and confirmed this would be a tab on the dashboard. It is an analysis tool of how students across the schools are performing. The challenges around this is comparing one child with a particular need against another child in another school. Gave examples of LAC and explained colours, analysis, trends / patterns and statistical validity.

AC stated that now the dashboard is being piloted and the information is coming through, the TBoD could go live with this and start lines of enquiry from the February full Board meeting onwards. RP stated she felt it is the tool needed for increased partnership, collaboration and accountability.

Following further discussion it was agreed the Board meeting on February 27th will focus will on the Dashboard, ICFP and Pathways.

A discussion followed relating to sharing the development of the Dashboard in the education community and about copyright. DMC confirmed that the education community are coming to the MAT to see the development in this particular area. Currently schools only have information around mainstream and do not have any information about SEN and groups within that.

SB queried if all of this information will be provided to LGB's and will training be provided. DMC confirmed that yes it would but a decision had been made not to train until this system is complete with all changes made. DMC informed the group that the last page of the Dashboard will be around policy compliance.

AC thanked DMC for the work completed to date.

6. Nexus Communications and implementation

AC circulated an update following the task group meeting. NH queried about the suggestion of LGB chairs of governors summarising meetings and what they would report on. RP stated that feedback is that communication works

<p>well with DMc and CEO attending LGB's. AC reflected if that is sufficient for the Board around how the LGB's are performing. A discussion followed relating to the links with LGB chairs and the TBoD and the executive team.</p> <p>ACTION 1 – CEO to look at the scheme of delegation to provide clarity to LGB's and LGB Chairs around links to TBoD</p> <p>CEO recommended that Directors attend inset days in schools as observers. A discussion took place relating to reasons for visiting schools and being visible. It was agreed that AC, JC, RP and PC would visit each school.</p> <p>ACTION 2 – AC, JC, RP and PC to visit schools.</p> <p>Leadership Summit – discussion followed relating to the benefits and should it be more structured to involve directors. DMc confirmed that the feedback from the last summit indicated was it was beneficial that directors joined tables.</p> <p>JC stated one of the things not considered is the research being undertaken in each school, which can then be used to create a common purpose for the MAT; this could be one of the topics at the next summit. DMc informed the group about the Research School and the research project and confirmed this will be discussed at the June Leadership Summit.</p> <p>DMc stated it would be useful for directors to go into school and he could give direction. Each school will complete a report 3 weeks prior to the leadership summit. AC asked when could we have a short executive summary presented. CEO stated it is a qualitative process that could change the way staff work and that a report can be provided if directors cannot attend the Leadership Summit.</p> <p>NH suggested an alternative could be that video clips are uploaded onto the MAT website to visually demonstrate the research being undertaken in Nexus schools.</p> <p>Action 3 - DMc agreed to talk to Helen Bellinger about this.</p> <p>DMc confirmed the research school have provided this service at reduced cost. They have part funded the initiative as they are excited about working with Nexus and case studies may be published.</p> <p>Task and finish group recommendations that were agreed as future actions:</p> <ol style="list-style-type: none"> 1. AC, JC, RP and PC to visit LGBs to talk about communication 2. Agree Directors to attend events in school inset day and will share details of models <p>External communication to be added to March agenda.</p> <p>ACTION 4 – Clerk to add external communication to March agenda</p>	<p style="text-align: center;">CEO 27/02/19</p> <p style="text-align: center;">AC, JC, RP, PC 27/03/19</p> <p style="text-align: center;">DMc 27/02/19</p> <p style="text-align: center;">Completed</p>
<p>7. Any Other Urgent Business</p>	
<p>7.1 Ofsted consultation DMc gave details of the new inspection framework which is due to come into force Sept 19. The handbook has been published at same time as consultation.</p>	

<p>ACTION - DMc to send out paper with the 11 proposals and for directors to send comments to the CEO / DMc. Some proposals are procedural and some around quality of education; there is a shift from outcomes to curriculum and meeting needs. The consultation ends on 5th April.</p> <p>7.2 Governor Disciplinary/Dismissal panel CEO gave background information relating to a governor who has been suspended for a while. There has been an independent investigation and there needs to be a panel meeting to take a view of the report and make a decision. CEO feels it would be appropriate for Directors to form the panel and the CEO will send round details re date / time.</p> <p>7.3 Directors strategy workshop 1st March 2019 It was confirmed that the NGA led workshop for directors will run from 12 – 4 pm. The session will start at 1pm with lunch being provided from 12pm.</p> <p>7.4 Meeting in August – propose cancelling meeting. Following discussion it was agreed to designate the meeting in August as a 'spare' with a meeting taking place only if needed.</p>	<p>DMc 27/02/19</p>
<p>13. Review of Risk</p>	
<p>13.1 To consider any new risks identified during the meeting for referral to the No Risks identified during the meeting</p>	
<p>14. Confidentiality</p>	
<p>14.1 To consider the confidentiality of any items discussed during the meeting. No areas of confidentiality identified.</p>	
<p>15. DATES OF NEXT MEETINGS</p>	
<p>15.1 Future Trust Board of Directors meeting dates: Wednesday 27th February 2019 at 17:00 – 19:30, Kimberworth Children’s Centre Wednesday 27th March 2019 at 17:00 – 19:30, Kimberworth Children’s Centre Wednesday 1st May 2019 at 17:00 – 19:30, Kimberworth Children’s Centre Wednesday 22nd May 2019 at 17:00 – 19:30, Kimberworth Children’s Centre Wednesday 19th June – Leadership Summit – 16:00 – 19:00 at The Source, Meadowhall Wednesday 26th June 2019 at 17:00 – 19:30, Kimberworth Children’s Centre Wednesday 24th July 2019 at 17:00 – 19:30, Nexus Headquarters Wednesday 14th August 2019 at 17:00 – 19:30, Nexus Headquarters</p>	

Minutes approved

CHAIR	SIGNATURE	DATE
ANDREW CHILD		27/02/19