Position: **Careers Advisor (inc Job coach)**

Salary: **NJC: 24-27 FTE £36,582 - £39,483, Actual Salary: £25,663 - £27,689**

Contract type: Term Time Only 0.8 with opportunity to develop to F/T

Closing date: 9th December 2026

Interview date: 14th December 2026

About the Trust

This is an exciting opportunity to join an award winning Multi Academy Trust and be part of a welcoming and supportive team that serves amazing children and young people. Nexus Multi Academy Trust was founded in 2016, with 19 unique SEND and mainstream academies.

We are a growing, forward thinking and innovative Trust with a shared ethos, vision and values for a personalised child centred approach. We are committed and invested in "Learning together, to be the best we can be" and it is as relatable to every employee and partner of our Trust as it is to our children, young adults and their families.

Please see a copy of our most recent prospectus and workforce engagement statement for further information.

Our Opportunity

A fantastic opportunity has arisen for a motivated individual to join our forward-thinking Trust central team to provide careers advice, guidance and job coach support to individuals and groups of children/young people based in our academies across South Yorkshire and Nottinghamshire. We are willing to consider applications from suitably experienced individuals who do not yet have the L6 Careers Guidance qualification but are willing to complete this. The Trust will support the right person to undertake this qualification.
As part of this role you will also undertake Job coaching, that's is, supporting young people to overcome barriers to employment and successful transition into working life. Again we are willing to consider individuals without job coach training, however you will be expected to undertake such CPD.

The post will be based in the central team out of our Trust Head Office, Enterprise Works, 300 Meadowhall Way, near Meadowhall, but will be required to work across our schools. Mileage costs will be provided for all travel from base. The post holder will produce tailored careers information, advice and guidance to meet the needs of young people. This is a face-to-face role working directly with young people.

Nexus are looking for suitable candidates who can demonstrate:

• A strong ability to work effectively and directly with young people with SEND, supporting them to make meaningful and progressive next steps into adult life
An understanding of and a commitment to, providing equality of and accessibility to information, advice and guidance, knowledge of the local labour market and issues relating to learning and employment.
• An up to date knowledge of legislation and statutory requirements of working with children and young people
• A detailed knowledge of relevant developments in Careers Education, Information, Advice and Guidance

• Understanding of a job coach role and how this can have a transformational impact on young peoples lives
• A professional commitment to children's rights, equal opportunities and diversity
• A detailed knowledge of education, employment, training and personal development opportunities that are available for young people
• An understanding of working with young people and their career aspirations
• Experience working with young people in a school and Post 16 setting
• Experience working in a workplace, mentoring, training, or employment-support setting.

What you can expect

- An exciting opportunity to join a growing academy trust
- Competitive pay and conditions mapped to those in the locality, underpinned by National Joint Council settlement agreements and local government "Green Book" terms.
- Membership of the local government pension scheme, with continuous service recognised.
- An opportunity to join colleagues who will make you proud to be part of our state education system
- Access to tailored CPD through Nexus Academies Trust and the Opportunity Area which includes pathways into Initial Teaching Training
- Working within an award winning MAT who pride themselves on having friendly and supportive academies who together are helping to transform communities

To apply

If you're interested in this role and wish to apply, please visit the Nexus MAT website to download an application form. Once on the Nexus MAT website, select the *Joining Us – Careers* section, click on the position you wish to apply for, and the application can be found at the bottom of the page.

All candidates are advised to refer to the job profile before making an application.

Completed applications to be sent to hr-enquiries@nexusmat.org

In line with safer recruitment practices and Keeping Children Safe in Education (KCSIE), curriculum vitae (CV's) will only be accepted alongside a full application form

We reserve the right to close this advertisement early should we receive a high volume of suitable applications.

Further information

For an informal and confidential conversation about the role, please email Richard Webster, Strategic Transitions Lead, at rwebster@nexusmat.org to arrange a telephone call. More information about Nexus Multi Academy Trust can be accessed at www.nexusmat.org.

Nexus Multi Academy Trust is committed to safeguarding and protecting the welfare of children and expects all staff and volunteers to share this commitment.

Safer recruitment practice and pre-employment checks will be undertaken before any appointment is confirmed.

This post involves working with children and therefore if successful you will be required to apply for a disclosure of criminal records check at an enhanced level and a barred list check. Further information

about the Disclosure and Barring Service can be found at www.gov.uk/disclosure-barring-service-check.

We are an equal opportunities employer committed to recruiting and retaining a diverse workforce.

Privacy Notice (Job Applicants)

We are committed to protecting your personal data and handling it responsibly. The information you provide on this application form will be used solely for recruitment and selection purposes, to assess your suitability for the role, and to communicate with you about your application.

Your data will be processed in accordance with applicable data protection laws, including the UK General Data Protection Regulation (UK GDPR) and the Data Protection Act 2018. We will only share your information where necessary and will retain it only for as long as required for recruitment purposes.

For full details on how we collect, use, store, and protect your personal data, including your rights as a data subject, please refer to our full Privacy Notice available on our website