Position: Special Educational Needs & Disabilities Co-ordinator

Salary: MPS/UPS £34069.00 to £52835.00 + TLR £8913.00 + SEND Allowance of £2885.00

School and Location: Kenwood Academy, Sheffield

Contract type: Permanent, Term Time only + 5 INSET days

Hours: Full Time - or Part Time considered

Closing date: 12pm Monday 7th December 2026

Shortlisting date: Wednesday 9th December 2026

Interview date: Tuesday 15th December 2026

Start date: 3rd May 2027 (or earlier or later for an exceptional candidate)

About our School

Kenwood Academy is a special learning community for neurodiverse young people aged 11-19, where everyone belongs and everyone has a voice. All staff, students, families, Governors, Trustees and partners work together as a team to realise our young people's future dreams, opportunities and destinations. We have the highest expectations for engagement, learning and achievement, and a strong culture of inclusion that means no-one is left behind.

All our students are wonderful, unique young people. They all have a wealth of talents and achievements to celebrate; and together we all have the highest aspirations for their futures. Many of our students need extra support with their learning, their communication and interaction, their social skills, their emotional wellbeing and their mental and physical health. Many of our students self-identify as being autistic and/or neurodiverse.

At Kenwood Academy we firmly believe that all young people have a right to be safe, healthy and achieve their full potential. In supporting them towards these goals, we will enable them to contribute meaningfully to society and live fulfilling, enjoyable lives. We deliver a spiral curriculum (aligned with the national curriculum) that allows for multiple outcomes, including access to appropriate personalisation and accreditation, from Entry Level to A Level. All schemes of learning and sequences of lessons are constructed in order to identify and address gaps in prior learning and to build towards mastering the recall and application of knowledge and skills in a variety of different contexts.

About our Trust

This is an exciting opportunity to join an award winning Multi Academy Trust and be part of a welcoming and supportive team that serves amazing children and young people. Nexus Multi Academy Trust was founded in 2016, with over 20 unique Specialist and Mainstream academies.

We are a growing, forward thinking and innovative Trust with a shared ethos, vision and values for a personalised child centred approach. We are committed and invested in "Learning together, to be the best we can be" and it is as relatable to every employee and partner of our Trust as it is to our children, young adults and their families.

Please see a copy of our most recent prospectus and workforce engagement statement for further information.

About our Opportunity

We are seeking a talented and passionate SENDCO with the skills, knowledge and experience of working with primary-aged students. You will have the highest aspirations for young people and you will relish a creative and diverse role within a dynamic and flexible team. You may have a strong track record of working in the role of SENDCO or you may be near the start of your professional learning journey. You will be keen to learn more from working within a strong staff team and a school community with a complex range of needs.

Applications are welcome from candidates in all educational settings and at all stages in your career.

The role will include these key responsibilities:

- Working with other Leaders of Inclusion to coordinate provision and systems and procedures for all identified Special Educational Needs and Disabilities;
- A SENDCO role within our Nether Edge campus, primarily focused on supporting our youngest learners in Key Stage 3;
- Supporting all staff in the delivery of specialist provision and the implementation and review of Educational Health and Care Plans and other associated plans;
- Teaching an appropriate range of lessons, matched to your own specialist knowledge and training;
- Line managing associate staff.

What you can expect from us

Wellbeing – Pay – Careers and Training – Annual Leave and Flexibility

- ✓ Access to free wellbeing support resources including counselling, medical and legal advice and an option to top up to private healthcare via corporate membership of a healthcare plan.
- ✓ Access to discount schemes for savings with high street retailers, restaurants, activities and lifestyle services
- ✓ Auto enrolment into a leading pension scheme with Teachers Pension Scheme or Local Government Pension Scheme
- ✓ Access to extensive and tailored career pathways, CPD programmes, training and coaching giving you the opportunity to grow and develop your career
- ✓ An Induction package to help you settle in and approach your role with confidence and enthusiasm
- ✓ The ability to contribute to and share quality practice with other professional TAs, Teachers and the wider team
- ✓ Internal opportunities across the Trust academies and to work with specialised leaders in education on nationally recognised projects
- ✓ Flexible working policies
- ✓ Cycle to Work Scheme
- ✓ Annual leave increases based on length of service plus bank holidays for support staff

To apply

If you're interested in this role and wish to apply, please visit the Nexus MAT website to download an application form. Once on the Nexus MAT website, select the *Joining Us – Careers* section, click on the position you wish to apply for, and the application can be found at the bottom of the page.

All candidates are advised to refer to the job profile before making an application.

Completed applications to be sent to Julie Ramsden (School Resource Manager) at kenwood@nexusmat.org

In line with safer recruitment practices and Keeping Children Safe in Education (KCSIE), curriculum vitae (CVs) will only be accepted alongside a full application form.

We reserve the right to close this advertisement early should we receive a high volume of suitable applications.

Further information

Candidates are strongly encouraged to visit Kenwood Academy to find out more information, prior to interview. For an informal and confidential conversation about the role, please contact Nina Sneddon (Deputy Headteacher and Head of Nether Edge Campus) at kenwood@nexusmat.org

Further information, including a link to our latest Ofsted Report Card, can be found on our school website: www.kenwoodacademy.co.uk

If you are seeking a part-time role, please specify your preferences in your application.

Nexus Multi Academy Trust is committed to safeguarding and protecting the welfare of children and young people and expects all staff and volunteers to share this commitment.

Safer recruitment practice and pre-employment checks will be undertaken before any appointment is confirmed.

This post involves working with children and young people. If successful you will be required to apply for a disclosure of criminal records check at an enhanced level and a barred list check. Further information about the Disclosure and Barring Service and can be found at www.gov.uk/disclosure-barring-service-check.

We are an equal opportunities employer committed to recruiting and retaining a diverse workforce.

Privacy Notice (Job Applicants)

We are committed to protecting your personal data and handling it responsibly. The information you provide on this application form will be used solely for recruitment and selection purposes, to assess your suitability for the role, and to communicate with you about your application.

Your data will be processed in accordance with applicable data protection laws, including the UK General Data Protection Regulation (UK GDPR) and the Data Protection Act 2018. We will only share your information where necessary and will retain it only for as long as required for recruitment purposes.

For full details on how we collect, use, store, and protect your personal data, including your rights as a data subject, please refer to our full Privacy Notice available on our website