

Position: School Resource Officer – Grade 4 – NJC7-12

Hours and Salary: 35 hours NJC 7-12 FTE/Actual £27275.00 to £29542.00 (Part-time considered)

Actual Salary: £22625.21 to £24505.73

School and Location: Kenwood Academy – Broadfield House, Unit 7, 1 Broadfield Close, Sheffield, S8 0XN

Contract type: Term Time Only + 5 days - Permanent

Closing date: 7th October 2026 at 9:00am

Shortlisting date: 12th October 2026

Interview date: Week commencing 12th October 2026

Start Date: ASAP

About our School

We are seeking an individual with person-centred, inclusive values and a proven ability to develop relationships with students, families, colleagues and other agencies. You will work as part of the School Resources team, focussed on the delivery of high-quality administration and school operations for Kenwood Academy and other partner Nexus schools.

Our shared vision for Nexus Multi-Academy Trust is that we are constantly "Learning together, to be the best we can be". This vision is what we aspire for and is as relatable to every employee and partner of our Trust as it is to our children, young people and their families. We are fully committed to partnerships and all the educational benefits of collaborative working. You can find out more at: www.nexusmat.org

Kenwood Academy is an 11-19 Special School. Every day we make a difference to the lives of the children and young people in our school community. We are proud of our great reputation with children and families, other professionals, and other agencies.

The students at Kenwood Academy deserve the very best education and an ambitious, rich curriculum. All have communication and interaction needs; many have social, emotional, and mental health needs; and many have other identified SEND. Some have missed a large part of their previous education for a variety of reasons. Although we cannot change their past educational experiences, we can work together to transform their futures. The students are at the heart of everything we do, and we strongly believe it is our responsibility to nurture their sense of belonging. We are here to ensure that every single student has the best opportunities to flourish through personalised learning, in a school where everyone feels welcome, safe, secure, and highly valued.

Candidates are strongly encouraged to contact and/or visit Kenwood Academy to find out more information, prior to interview. For a conversation about the vacancy or to arrange a visit please contact Julie Ramsden, School Resource Manager, by email: kenwood@nexusmat.org

Please be aware that Kenwood Academy's website is still under construction. Furthermore, if you wish to read Ofsted's previous evaluation of our provision, please read the latest report for Kenwood Academy through this website: www.kenwoodacademy.co.uk

To request a copy of the job profile or an application form, please email Julie Ramsden on: kenwood@nexusmat.org

Completed application forms must be emailed to Julie Ramsden at kenwood@nexusmat.org by 9am on Wednesday 7th October 2026.

A selection process will take place in the week commencing Monday 12th October 2026.

CVs will not be accepted.

Nexus Multi-Academy Trust and Kenwood Academy are committed to safeguarding and promoting the welfare of children and young people and expect all staff and volunteers to share this commitment. Appointments will be subject to an enhanced DBS Disclosure. We are an equal opportunities employer: we are committed to promoting diversity and we want a workforce which reflects our local communities.

About the Trust

This is an exciting opportunity to join an award winning Multi Academy Trust and be part of a welcoming and supportive team that serves amazing children and young people. Nexus Multi Academy Trust was founded in 2016, with 23 unique SEND and mainstream academies.

We are a growing, forward thinking and innovative Trust with a shared ethos, vision and values for a personalised child centred approach. We are committed and invested in "Learning together, to be the best we can be" and it is as relatable to every employee and partner of our Trust as it is to our children, young adults and their families.

Please see a copy of our most recent [prospectus](#) and [workforce engagement statement](#) for further information.

Our Opportunity

We are seeking to appoint a highly motivated, enthusiastic, hardworking and flexible School Resource Officer to join a team of dedicated staff who are committed to providing an excellent learning environment and become part of a successful team in a busy working environment.

What you can expect from us

Wellbeing – Pay – Careers and Training – Annual Leave and Flexibility

- ✓ Access to free wellbeing support resources including counselling, medical and legal advice and an option to top up to private healthcare via corporate membership of a healthcare plan.
- ✓ Access to discount schemes for savings with high street retailers, restaurants, activities and lifestyle services
- ✓ Auto enrolment into a leading pension scheme with Teachers Pension Scheme or Local Government Pension Scheme
- ✓ Access to extensive and tailored career pathways, CPD programmes, training and coaching giving you the opportunity to grow and develop your career
- ✓ An Induction package to help you settle in and approach your role with confidence and enthusiasm
- ✓ The ability to contribute to and share quality practice with other professional TAs, Teachers and the wider team
- ✓ Internal opportunities across the Trust academies and to work with specialised leaders in education on nationally recognised projects
- ✓ Flexible working policies
- ✓ Cycle to Work Scheme
- ✓ Annual leave increases based on length of service plus bank holidays for support staff

To apply

If you're interested in this role and wish to apply, please visit the Nexus MAT website to download an application form. Once on the Nexus MAT website, select the *Joining Us – Careers* section, click on the position you wish to apply for, and the application can be found at the bottom of the page.

All candidates are advised to refer to the job profile before making an application.

Completed applications to be sent to Julie Ramsden jramsdn@nexusmat.org

In line with safer recruitment practices and Keeping Children Safe in Education (KCSIE), curriculum vitae (CV's) will only be accepted alongside a full application form

We reserve the right to close this advertisement early should we receive a high volume of suitable applications.

Further information

For an informal and confidential conversation about the role, please contact Julie Ramsden at jramsdn@nexusmat.org

Further information can be found on our school website Kenwoodacademy.co.uk

Nexus Multi Academy Trust is committed to safeguarding and protecting the welfare of children and young people and expects all staff and volunteers to share this commitment.

Safer recruitment practice and pre-employment checks will be undertaken before any appointment is confirmed.

This post involves working with children and young people. If successful you will be required to apply for a disclosure of criminal records check at an enhanced level and a barred list check. Further information about the Disclosure and Barring Service and can be found at www.gov.uk/disclosure-barring-service-check.

We are an equal opportunities employer committed to recruiting and retaining a diverse workforce.

Privacy Notice (Job Applicants)

We are committed to protecting your personal data and handling it responsibly. The information you provide on this application form will be used solely for recruitment and selection purposes, to assess your suitability for the role, and to communicate with you about your application.

Your data will be processed in accordance with applicable data protection laws, including the UK General Data Protection Regulation (UK GDPR) and the Data Protection Act 2018. We will only share your information where necessary and will retain it only for as long as required for recruitment purposes.

For full details on how we collect, use, store, and protect your personal data, including your rights as a data subject, please refer to our full Privacy Notice available on our website