**Position: Careers Advisor**

**Hours and Salary:** **NJC 24-27, £35,413-£38,221, Actual Salary: £18,714.41 - £20,198.33**

**School and Location: Central Trust, Sites across Sheffield and Rotherham**

**Contract type: Permanent, Term-Time Only, Part-Time 22.2 hours per week (0.6 FTE) with opportunity to develop to Full-Time**

**Closing date: 28 September 2025**

**Shortlisting date: 29 September 2025**

**About the Trust**

This is an exciting opportunity to join an award winning Multi Academy Trust and be part of a welcoming and supportive team that serves amazing children and young people. Nexus Multi Academy Trust was founded in 2016, with 20 unique SEND and mainstream academies.

We are a growing, forward thinking and innovative Trust with a shared ethos, vision and values for a personalised child centred approach. We are committed and invested in “Learning together, to be the best we can be” and it is as relatable to every employee and partner of our Trust as it is to our children, young adults and their families.

**Our Opportunity**

A fantastic opportunity has arisen for a motivated individual to join our forward-thinking Trust central team to provide careers advice, guidance and support to individuals and groups of children/young people based in our academies across South Yorkshire and Nottinghamshire. We are willing to consider applications from suitably experienced individuals who do not yet have the L6 qualification but are willing to complete this. The Trust will support the right person to undertake this qualification.

The post will be based in [the central team](https://www.nexusmat.org/meet-the-team/central-trust-team) out of our Trust Head Office, Enterprise Works, 300 Meadowhall Way, near Meadowhall, but will be required to work across our schools. Mileage costs will be provided for all travel from base. The post holder will produce tailored careers information, advice and guidance to meet the needs of young people. This is a face-to-face role working directly with young people.

Nexus are looking for suitable candidates who can demonstrate:

• An understanding of and a commitment to, providing equality of and accessibility to information, advice and guidance, knowledge of the local labour market and issues relating to learning and employment.

• An up-to-date knowledge of legislation and statutory requirements of working with children and young people

• A detailed knowledge of relevant developments in Careers Education, Information, Advice and Guidance

• A professional commitment to children’s rights, equal opportunities and diversity

• A detailed knowledge of education, employment, training and personal development opportunities that are available for young people

• An understanding of working with young people and their career aspirations

• Experience working with young people preferably in a school setting

**What you can expect from us**

*Wellbeing – Pay – Careers and Training – Annual Leave and Flexibility*

* Access to free wellbeing support resources including counselling, medical and legal advice and an option to top up to private healthcare via corporate membership of a healthcare plan.
* Access to discount schemes for savings with high street retailers, restaurants, activities and lifestyle services
* Auto enrolment into a leading pension scheme with Teachers Pension Scheme or Local Government Pension Scheme
* Access to extensive and tailored career pathways, CPD programmes, training and coaching giving you the opportunity to grow and develop your career
* An Induction package to help you settle in and approach your role with confidence and enthusiasm
* The ability to contribute to and share quality practice with other professional TAs, Teachers and the wider team
* Internal opportunities across the Trust academies and to work with specialised leaders in education on nationally recognised projects
* Flexible working policies
* Cycle to Work Scheme
* Annual leave increases based on length of service plus bank holidays for support staff

**To apply**

If you're interested in this role and wish to apply, please visit the Nexus MAT website to download an application form. You'll find it under the *Joining Us – Careers* section, where the position is listed

Completed applications to be sent to hr@nexusmat.org

All candidates are advised to refer to the job profile before making an application.

In line with safer recruitment practices and Keeping Children Safe in Education (KCSIE), curriculum vitae (CV’s) will only be accepted alongside a full application form

We reserve the right to close this advertisement early should we receive a high volume of suitable applications.

**Further information**

For an informal and confidential conversation about the role, please contact Richard Webster, Strategic Transition Lead at rwebster@nexusmat.org

Further information can be found on our school website [Nexus Multi Academy Trust](https://www.nexusmat.org/)

**Nexus Multi Academy Trust is committed to safeguarding and protecting the welfare of children and young people and expects all staff and volunteers to share this commitment.**

Safer recruitment practice and pre-employment checks will be undertaken before any appointment is confirmed.

This post involves working with children and young people. If successful you will be required to apply for a disclosure of criminal records check at an enhanced level and a barred list check. Further information about the Disclosure and Barring Service and can be found at [www.gov.uk/disclosure-barring-service-check](http://www.gov.uk/disclosure-barring-service-check).

We are an equal opportunities employer committed to recruiting and retaining a diverse workforce.