**Improve learning for a better future**

**Position:** Level 3 Safeguarding Officer

**Salary and Hours:** NJC 15-20 (£30,024 - £32,597 FTE) 32.5 hours a week. Actual Salary £23,126 - £25,108 (Inclusive of the provisional 3.2% cost of living pay award)

**Location:** Lotus Academy, Lindsay Rd, Parson Cross, Sheffield S5 7WE

**Contract type:** 32.5 hrs p/w,Permanent,Term-time only

**Start Date:** 1st November 2025

**Closing date: Friday 19th September 2025**

**Interview date: Week Commencing 29th September 2025**

**About our School**

Lotus Academy is a new school working within Nexus Multi–Academy Trust from September. This is a really exciting time for the school as we continue to improve, all areas of school are making progress and our new curriculum offer will enable our students to access the curriculum in a variety of ways.

Our pupils have a range of complex Social Emotional and Mental Health needs. They enjoy a safe, creative and stimulating school environment with a strong emphasis on nurture and forming strong relationships with staff and peers. Their Individual Support Plans are reflective of their Education Health and Care Plan (EHCP) outcomes, their risk assessments and the interventions that are required for a child to make progress in our school.

Lotus Academy staff share the same commitment to ensuring that all our children achieve their full potential and can support our school values of:

**Enjoyment**

**Empathy**

**Togetherness**

Our school is committed to providing care and support to some of the most disadvantaged and vulnerable children in the city. You would need to be flexible and committed to working as part of a team.

**About the Trust**

Nexus Multi Academy Trust was founded in 2016 and has the highest ambitions possible for everyone we work with. We are a forward thinking and innovative Trust with collaboration, enrichment and improvement enshrined within our day to day practice ensuring that leaners and their families are always at the centre of what we do.

The vision for Nexus is that we are constantly “Learning together, to be the best we can be.” This vision is what we aspire to and is as relatable to every employee and partner of our Trust as it is to our children, young adults and their families. Please see a copy of our most recent prospectus, which is included in the recruitment pack for this advert.

**Our Opportunity**

We are looking to appoint from a highly motivated, enthusiastic, hardworking, flexible safeguarding officer to join a team of dedicated staff who are committed to providing an excellent learning environment and become part of a successful team in a busy working environment.

We welcome applications from those who have previously worked in mainstream or special needs schools, ideally with experience of safeguarding in schools. You must have a broad knowledge of SEN and be able to respond to the emotional, social and mental health needs of our children and young people ages 6 to 16. Staff who join us at Lotus Academy will be provided with high quality professional development which will include a robust induction programme and full safeguarding training with the support of the schools Designated Safeguarding Lead.

As part of the role you would be working as part of a team, attending meetings, completing referrals and working to ensure children and young people are safeguarded in school and beyond, ensuring strong multi agency working. You will be part of a committed staff team who are motivated every day by improving the life chances of our pupils.

**What you can expect from us**

*Wellbeing – Pay – Careers and Training – Annual Leave and Flexibility*

* Access to free wellbeing support resources including counselling, medical and legal advice and an option to top up to private healthcare via corporate membership of a healthcare plan.
* Access to discount schemes for savings with high street retailers, restaurants, activities and lifestyle services
* Auto enrolment into a leading pension scheme with Teachers Pension Scheme or Local Government Pension Scheme
* Access to extensive and tailored career pathways, CPD programmes, training and coaching giving you the opportunity to grow and develop your career
* An Induction package to help you settle in and approach your role with confidence and enthusiasm
* The ability to contribute to and share quality practice with other professional TAs, Teachers and the wider team
* Internal opportunities across the Trust academies and to work with specialised leaders in education on nationally recognised projects
* Flexible working policies
* Cycle to Work Scheme
* Annual leave increases based on length of service plus bank holidays for support staff

**Further information**

For an informal and confidential conversation about the role, please contact Viki Drew, Executive Head Teacher: [vdrew@nexusmat.org](mailto:vdrew@nexusmat.org)

**Nexus Multi Academy Trust is committed to safeguarding and protecting the welfare of children and expects all staff and volunteers to share this commitment.**

Safer recruitment practice and pre-employment checks will be undertaken before any appointment is confirmed.

This post involves working with children and therefore if successful you will be required to apply for a disclosure of criminal records check at an enhanced level and a barred list check. Further information about the Disclosure and Barring Service and can be found at [www.gov.uk/disclosure-barring-service-check](http://www.gov.uk/disclosure-barring-service-check).

We are an equal opportunities employer committed to recruiting and retaining a diverse workforce.

Application packs can be downloaded from The Nexus Website [Career List | Nexus Multi Academy Trust](https://www.nexusmat.org/careers)

Completed applications to be sent to [lotusacademy@nexusmat.org](mailto:lotusacademy@nexusmat.org)

All candidates are advised to refer to the job description and person specification before making an application.

We reserve the right to close this vacancy early should we receive an overwhelming response.