

Post title: Finance and Compliance Officer

Salary and grade: £31,371 - £33,799 (Pay award pending)

Hours: Full-Time 37 hours (part time applicants will be considered)

Line manager/s: Chief Finance Officer

Closing Date: Sunday 5th July 2020

Interview Date: Monday 13th July 2020

Given the recent growth of the MAT, we are excited to be recruiting to an additional role in our team. We are looking for a professional, tenacious and enthusiastic individual to become our newest Finance & Compliance Officer.

The successful applicant will bring experience of working in financial management with a demonstrable understanding of audit, financial systems and processes. Working closely with the Chief Finance Officer and our family of academies, the successful applicant will ensure that all assigned Nexus academies and those schools joining the MAT are effectively utilising the Trust's financial management system, Access.

Secondment from another school, MAT or local authority would be considered.

Nexus MAT was formed in 2016 and has academies across South Yorkshire. We are a member organisation of the South Yorkshire Pension Scheme which all non-teaching staff are enrolled into and we are proud to be a flexible employer. Our terms and conditions mirror those of local authorities, and a full time equivalent staff member on this band has the benefit of 26 days' annual leave per year, increasing to 29 after 5 years of continuous service (which is transferrable from local authority). Bank holidays are in addition to this, plus 3 concessionary days.

The post holder will be required to work flexibly across all settings in the Multi Academy Trust. Being a car driver is essential to the efficient undertaking of the role.

More information about the role can be found in the attached job profile.

Nexus Multi Academy Trust is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. Given the post holder will be working in settings with children and young people, and enhanced Disclosure and Barring Scheme check will be undertaken.

If you have any further questions or queries about the role, please email Catherine Sands, Chief Finance Officer at CSands@NexusMAT.org.

Please ensure that completed application forms are submitted to MSimpson@nexusmat.org