



AGENDA

Finance & Infrastructure Committee Meeting Monday 5 February 2024 at 17:00 – 19:30 via MS Teams

1. APOLOGIES FOR ABSENCE

- 1.1. To receive, but not accept, apologies for absence
- 1.2. To accept apologies for absence

2. ITEMS OF URGENT BUSINESS

- 2.1. Chair to determine any items of urgent business to be considered

3. DECLARATION OF INTERESTS

- 3.1. Individual Governors to declare any personal, business or other governance interests on any item on the agenda

4. APPROVAL OF COMMITTEE MINUTES

- 4.1. To approve the minutes of the following meeting:
Finance & Infrastructure Committee meeting held on 9th October 2023 (**attached document**)
- 4.2. Review of Action Tracker (**attached document**)
- 4.3. Matters arising from the Minutes

5. ITEMS TO BE CONSIDERED

- 5.1. Trust Budget Monitoring Report (December 2023) (**attached documents**)
 - 5.1a P4 balance sheet report
 - 5.1b P4 cashflow report
- 5.2. Aged Debtors and Creditors report (**attached document**)
- 5.3. Pupil numbers update (High Needs Place Change / October pupil census) (**attached document**)
- 5.4. Draft KPIs for inclusion in the Medium Term Financial Strategy (**attached documents**)
- 5.5. Infrastructure Strategy Update (**attached document**)
 - 5.5.1. DfE Capital Advisor Programme Report (**attached document**)
- 5.6. Land & Buildings Condition Return (**attached documents**)
- 5.7. Transformation Board minutes/actions points (**attached documents**)
- 5.8. Statutory returns checklist (**attached document**)
- 5.9. Record of Accounting Officer expenditure decisions for the preceding 4 months (**attached document**)
- 5.10. Summary of write-offs (**attached document**)

6. ANY OTHER URGENT BUSINESS

6.1. To consider any other urgent business agreed by the Chair

7. CONFIDENTIALITY & RISK

7.1. To consider the confidentiality of any items discussed during the meeting

7.2. To consider any areas of risk discussed during the meeting

8. DATES OF NEXT MEETINGS

Monday 13 th May 2024	17:00 – 19:30	MS Teams	Finance & Infrastructure
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