



AGENDA

Audit & Risk Committee Meeting Monday 13 November 2023 at 16:30 – 19:30 via MS Teams

1. APOLOGIES FOR ABSENCE

- 1.1. To receive, but not accept, apologies for absence
- 1.2. To accept apologies for absence

2. ITEMS OF URGENT BUSINESS

- 2.1. Chair to determine any items of urgent business to be considered

3. DECLARATION OF INTERESTS

- 3.1. Individual Governors to declare any personal, business or other governance interests on any item on the agenda

4. APPROVAL OF COMMITTEE MINUTES

- 4.1. To approve the minutes of the following meeting:
Audit & Risk Committee Meeting held on 10th July 2023 (**attached document**)
- 4.2. Review of Action Tracker (**attached document**)
- 4.3. Matters arising from the Minutes

5. ITEMS TO BE CONSIDERED

- 5.1. Pre-meet with auditors (without officers in attendance)
- 5.2. Competent Person Termly update report (**attached document**)
- 5.3. External Audit 2022-23 update (verbal)
- 5.4. High Level 12-month delivery plan & statutory return checklist (**attached document**)
 - 5.4.1. Audit & Risk Committee Delivery Plan 23-24 (**attached document**)
- 5.5. Review of 2022-23 internal audit report 3 (**attached document**)
- 5.6. Audit Tracker (**attached document**)
- 5.7. Confirmation of internal audit plan for 23-24 (**attached document**)
- 5.8. External audit re-tender (**attached document**)
- 5.9. Trust Risk Register (**attached document**)
- 5.10. Finance Risk Register (**attached document**)

6. ANY OTHER URGENT BUSINESS

- 6.1. To consider any other urgent business agreed by the Chair

7. CONFIDENTIALITY & RISK

- 7.1. To consider the confidentiality of any items discussed during the meeting
- 7.2. To consider any areas of risk discussed during the meeting

8. DATES OF NEXT MEETINGS

Monday 4 th March 2024	17:00 – 19:30	MS Teams	Audit & Risk
Monday 8 th July 2024	17:00 – 19:30	MS Teams	Audit & Risk