



AGENDA

Audit & Risk Committee Meeting Focus: Audit & Risk Monday 10 July 2023 at 17:00 – 19:30 via MS Teams

1. APOLOGIES FOR ABSENCE

- 1.1. To receive, but not accept, apologies for absence
- 1.2. To accept apologies for absence

2. ITEMS OF URGENT BUSINESS

- 2.1. Chair to determine any items of urgent business to be considered

3. DECLARATION OF INTERESTS

- 3.1. Individual Governors to declare any personal, business or other governance interests on any item on the agenda

4. APPROVAL OF COMMITTEE MINUTES

- 4.1. To approve the minutes of the following meeting:
Audit & Risk Committee Meeting held on 15th May 2023 **(attached document)**
- 4.2. Review of Action Tracker **(attached document)**
- 4.3. Matters arising from the Minutes

5. ITEMS TO BE CONSIDERED

- 5.1. Trust Risk Register **(attached document)**
- 5.2. Competent Person Termly update report **(attached document)**
- 5.3. May Budget Monitoring Report **(attached documents)**
- 5.4. Internal audit report
 - 5.4.1. Audit 1 – Income coding **(attached document)**
 - 5.4.2. Audit 2 – Governance **(attached document)**
- 5.5. Re-tendering of internal audit for 23-24 **(attached document)**
- 5.6. 2023-24 Budget Setting Report, including 3-year forecast **(attached documents)**
- 5.7. Draft Audit & Risk Committee Annual Conclusions Report **(attached document)**

6. Reference documents (for information only)

- 6.1. Finance Risk Register
- 6.2. High Level 12 Month Delivery Plan

7. ANY OTHER URGENT BUSINESS

7.1. To consider any other urgent business agreed by the Chair

8. CONFIDENTIALITY & RISK

8.1. To consider the confidentiality of any items discussed during the meeting

8.2. To consider any areas of risk discussed during the meeting

9. DATES OF NEXT MEETINGS

Monday 9 th October 2023	17:00 – 19:30	MS Teams	Finance & Infrastructure
Monday 13th November 2023	16:00 - 17:00	MS Teams	Pre-meetings with Auditors
Monday 13 th November 2023	17:00 – 19:30	MS Teams	Audit & Risk
Monday 5 th February 2024	17:00 – 19:30	MS Teams	Finance & Infrastructure
Monday 4 th March 2024	17:00 – 19:30	MS Teams	Audit & Risk
Monday 13 th May 2024	17:00 – 19:30	MS Teams	Finance & Infrastructure
Monday 8 th July 2024	17:00 – 19:30	MS Teams	Audit & Risk